



OREGON FOREST RESOURCES INSTITUTE
BOARD OF DIRECTORS MEETING
Video Conference Call

October 23, 2020

Meeting Minutes

Members Present:

Jerry Anderson, Hancock Forest Management
Tom DeLuca, OSU College of Forestry
Kris Elliott, Oregon State University
Tyler Freres, Freres Lumber Co., Inc.
David Hampton, Hampton Lumber
Matt Hegerberg, Heron Timber
Jon Irvine, Oregon AFL-CIO
Steve McNulty, Weyerhaeuser Company
Jennifer Phillippi, Perpetua Forests Company
Quincy Powers, Powers Ranch Co.
Casey Roscoe, Seneca Sawmill Co.
Eric Schooler, Collins

Staff:

Inka Bajandas
Jordan Benner
Mike Cloughesy
Norie Dimeo-Ediger
Erin Isselmann
Kathy Storm
Julie Woodward

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Guests:

Jennifer Beathe, Starker Forests
Bonnie Crawford, Oregon Secretary of State Audit Division
Sara Duncan, Oregon Forests & Industries Council
Betsy Earls, Weyerhaeuser Company
Amelia Eveland, Oregon Secretary of State Audit Division
Ian Green, Oregon Secretary of State Audit Division
Wendy Kam, Oregon Secretary of State Audit Division
Kip Memmott, Oregon Secretary of State Audit Division

CALL TO ORDER

The meeting was called to order by Chair Tyler Freres at 9:01 a.m.

APPROVAL OF MINUTES

Motion: Jon Irvine moved to approve the October 15 Executive Session, October 15 and July 23, 2020 board meetings minutes. Correction to the July 23 minutes: add Rikki Heath as a participant. The motion was seconded by Quincy Powers. Voting for the motion: Jerry Anderson, Tyler Freres, David Hampton, Matt Hegerberg, Jon Irvine, Steve McNulty, Quincy Powers, Casey Roscoe and Eric Schooler. Voting against the motion: none. Motion passed.

Senior Manager, Business Operations Kathy Storm reviewed the June 2020 year-end financial report, noting total harvest receipts of \$3.887 million and an ending balance of \$1.58 million.

NEW BUSINESS

Kip Memmott with the Secretary of State's audit division explained the process for the performance audit they are conducting on OFRI. The estimated timeline to complete the audit is nine to 12 months. Discussion continued.

Chair Freres explained that Jennifer Phillippi's second term on the board expires in January 2021. As Phillippi holds the vice-chair position on the board, a new-vice chair must be elected, and Steve McNulty is interested in the position. Freres asked for further nominations from the floor; no further nominations were received. Steve McNulty received a unanimous nine votes as vice-chair.

Executive Director Isselmann referred board members to OFRI's Performance Measurements for Fiscal Year 2019-20, which are summarized in the 2019-20 Annual Report. Copies of the Annual Report will be mailed to board members.

Director of Forestry Mike Cloughesy presented a New Opportunities proposal to conduct a study on the economic impacts of the Labor Day 2020 wildfires on the Oregon forest sector, inclusive of privately owned forest lands and federal lands under contract for timber harvest.

Motion: Eric Schooler moved to approve \$45,000 from the Fiscal Year 2020-21 New Opportunities budget for a study on the economic impacts of the 2020 Labor Day fires. The motion was seconded by Casey Roscoe. Voting for the motion: Jerry Anderson, Tyler Freres, David Hampton, Jon Irvine, Steve McNulty, Quincy Powers, Casey Roscoe and Eric Schooler. Voting against the motion: none. Motion passed.

Manager Kathy Storm reviewed a draft administrative rule to adopt the Attorney General's Confidentiality and Inadmissibility of Mediations Communications Rule.

Motion: David Hampton moved for staff to proceed with permanent rule adoption of the Attorney General's Confidentiality and Inadmissibility of Mediation Communications Rule, OAR 137-005-0052. The motion was seconded by Quincy Powers. Voting for the motion: Jerry Anderson, Tyler Freres, David Hampton, Jon Irvine, Steve McNulty, Quincy Powers, Casey Roscoe and Eric Schooler. Voting against the motion: none. Motion passed.

OLD BUSINESS

Chair Freres reported that applications for reappointment were received from Casey Roscoe and Jerry Anderson for the Class 2 and Class 3 positions, respectively, which become open January 1, 2021. Unfortunately, no applications were received for the Class 1 position currently held by Jennifer Phillippi, but she has agreed to serve until a replacement can be found. Staff will continue soliciting applications for the Class 1 position.

Motion: Eric Schooler moved to recommend the candidates below to the State Forester for reappointment effective January 1, 2021. The motion was seconded by David Hampton. Voting for the motion: Jerry Anderson, Tyler Freres, David Hampton, Jon Irvine, Steve McNulty, Quincy Powers, Casey Roscoe and Eric Schooler. Voting against the motion: none. Motion passed.

- **Class 2: reappoint Casey Roscoe, Seneca Sawmill Company**
- **Class 3: reappoint Jerry Anderson, Hancock Forest Management**

Director Mike Cloughesy reviewed OFRI's latest publications, titled *Carbon in Oregon's Managed Forests – Science Review* and *Carbon in Oregon's Managed Forests: Summary Report*. Public Outreach Manager Inka Bajandas reported that she is working on implementing the integrated marketing campaign for the publications.

REPORTS

Manager Bajandas provided an overview of topics that are being covered in the fire special report, which is currently under development. The report will focus on solutions, and be published in the spring.

Director Cloughesy updated the board on the development of the new *Oregon Forest Facts* publication. Staff is working with the Oregon Employment Department to develop the forest-sector employment numbers. The publication will have a special section on the 2020 Labor Day fires.

Director Cloughesy announced the *Trees to Tap* virtual conference is scheduled for March 11-12 and is free to participants.

Staff Reports

Jordan Benner

- Evaluated 18 proposals for the website development and maintenance RFP. The successful proposer is Parallel Public Works out of Seattle, who are Drupal specialists and focus on public-sector clients. Staff anticipates a signed contract soon.
- The educational advertising development and placement RFP is being finalized and will be published in the next few weeks.
- A summarized website analytics page is included in the board packet.
- The *Carbon in Oregon's Managed Forests* campaign is wrapping up. Developed six "Carbon Bits" video animations that will launch in the near future.

Norie Dimeo-Ediger

- The continuing impact of COVID on K-12 education this fall is similar to last spring, with most students in Oregon learning online.
- Anticipating savings of approximately \$100,000 in the K-12 budget, mainly from the Talk About Trees (classroom) program and bus funding for field trips.
- Staff is researching ideas for alternative ways the money could be used to meet K-12's mission and the target goal of spending 24% of budget.
- Will be scheduling a meeting with the K-12 working group to review and discuss budget options, which will be presented for consideration at the January board meeting.

Julie Woodward

- Tree School Online consisted of 30 webinars, with 8,800 live audience and video views.
- OSU Extension's Fire Program is reaching out to landowners through webinars.
- The October 7-8 OSAF annual meeting included 165 participants and 40 college students. Woodward was the chair this year, and hired a videographer to film field

sessions. The annual meeting included a wildlife session, a wildfire panel and a *Trees to Tap* session.

- Congratulated Mike Cloughesy for receiving the lifetime achievement award from Oregon SAF. Audrey and Rick Barnes received the Heritage Award.

Erin Isselmann

- Kris Babbs from Keep Oregon Green and Casey Roscoe agreed to serve on the educational advertising RFP evaluation committee.
- The Fiscal Year 2021-22 budget will include funding to hire a contractor and develop a revised strategic plan. Discussion continued.
- Will be meeting with the budget working group in early December to discuss planning the Fiscal Year 2021-22 budget and anticipated harvest levels.

ITEMS FROM BOARD MEMBERS

Casey Roscoe suggested that staff take photos and videos of the burned areas from the 2020 Labor Day fires.

ADJOURNMENT

The meeting adjourned at 11:50 a.m.

Respectfully submitted,



Kathy Storm
Recording Secretary