



Board of Directors Meeting

**Thursday, January 19, 2023
9:00 a.m.**

Holiday Inn Express
25425 SW 95th Ave, Wilsonville, Oregon

Agenda

- I. Call to Order – Jerry Anderson, Manulife Investment Management
- II. Welcome and Introductions
- III. Opening Remarks – Jim Paul, OFRI
- IV. Approval of Minutes
- V. Staff and Board Reports
 - Executive Director's Report
 - Chair's Report
 - Items from Board Members
 - Staff Reports
- VI. Public Comment
- VII. Financial Report – Kathy Storm, OFRI
- VIII. Action Items
 - Fiscal Year 2022-23 New Opportunities Proposal
 - Hopkins Demonstration Forest Interpretive Signage, Ken Everett and Mike Bondi, Forests Forever
 - Board Nominations, Jerry Anderson, Manulife Investment Management
 - Class 1: Madeleine Thompson, Thompson Tree Farm
 - Class 2: Mark Giustina, Giustina Land & Timber Co. LLC
 - Class 3: Kristin Rasmussen, Hampton Lumber & Family Forests

- Officer Elections
Jim Paul, OFRI
- IX. Reports
- Proposed Fiscal Year 2023-24 Budget
Jim Paul, OFRI
 - Working Group Assignments
Jim Paul, OFRI
 - New Educational Media for 2024
Jordan Benner, OFRI
- X. Adjourn

This meeting will be held in a facility that is accessible for persons with disabilities. If you need assistance to participate in this meeting due to a disability, please notify Kathy Storm at storm@ofri.org at least two working days prior to the meeting.



OREGON FOREST RESOURCES INSTITUTE
BOARD OF DIRECTORS MEETING

The Independence Hotel
201 Osprey Lane, Independence

October 20, 2022

Meeting Minutes

Members present:

Jerry Anderson, Manulife Investment Management
Jennifer Beathe, Starker Forests, Inc.
Paul Betts, Miami Alternatives, LLC
Gordon Culbertson, Whitewater Forests, LLC
Tom DeLuca, Oregon State University
David Hampton, Hampton Lumber
Matt Hegerberg, Heron Timber
Mike Hicks, IAM-AW District W24
Garren Hitner, Century Forest Management
Dan Newton, Newton Timber
Brian Trenholm, Weyerhaeuser Company

Staff:

Inka Bajandas
Jordan Benner
Norie Dimeo-Ediger
Rikki Heath
Jim Paul
Kathy Storm
Julie Woodward

Guests:

Sara Duncan, Oregon Forest Industries Council
Fran Cafferata, Cafferata Consulting

CALL TO ORDER

The meeting was called to order by Chair Jerry Anderson at 12:46 p.m. Chair Anderson welcomed new OFRI Executive Director Jim Paul. In addition, Chair Anderson recognized board members David Hampton, Matt Hegerberg and Eric Schooler for their six years of service on the board (Schooler was not present). Chair Anderson reported that the nominations working group is seeking candidates to fill the three open positions vacated by Hampton, Hegerberg and Schooler.

APPROVAL OF MINUTES

Motion: Paul Betts moved to approve the following meeting minutes:

- **July 18, 2022 executive session;**
- **July 19, 2022 executive session;**
- **July 21, 2022 board meeting;**
- **August 12, 2022 executive sessions; and**
- **August 15, 2022 executive session.**

The motion was seconded by David Hampton. Voting for the motion: Jerry Anderson, Jennifer Beathe, Paul Betts, Gordon Culbertson, David Hampton, Matt Hegerberg, Mike Hicks, Garren Hitner, Dan Newton and Brian Trenholm. Voting against the motion: none. Motion passed.

STAFF AND BOARD REPORTS

Landowner Education

- **Tree School field program:** OSU offered a Tree School Field Program at Hopkins Demonstration Forest with 140 people in attendance. OFRI sponsored and attended.
- **Partnership for Forestry Education (PFA):**
 - *The Resource Guide for Family Forestland Owners* is available and being distributed. <https://oregonforests.org/publications>
 - The partnership is meeting in November to discuss PFA-focused outreach and workshops.
- **PFA communications update:** One of the primary projects related to the PFA will be revising the *Illustrated Manual*. Staff will be sending out a request for proposals soon to identify and choose an author and project advisor. Director of Forestry Julie Woodward is currently putting together a steering committee for the project. Please let Woodward know if you or someone from your organization would like to be involved.
- **National woodland owner survey:** OFRI uses data from the Forest Inventory and Analysis program, which is administered by the USDA Forest Service. They also administer the National Woodland Owner Survey. The survey is currently up for review. Woodward represented OFRI and Oregon users at a recent national conference to share how we use the data in Oregon and provide input on the upcoming survey.

- **Oregon Garden Foundation:** The Foundation recently celebrated The Oregon Garden's 25th anniversary. OFRI has been a long-standing partner of over 20 years. OFRI looks forward to this continued partnership, and to bringing on a new OFRI staff member to step into the role of managing the Rediscovery Forest; please help spread the word about the recruitment.

K-12 Education

- **Home School Day:** In early September OFRI held Home School Day at The Oregon Garden, with 735 home-school students and their families participating in educational stations set up around the garden. The stations were hosted by OFRI partners including Salem Environmental Education, OSU 4-H Extension-Marion County, Oregon Dairy Women, Oregon Department of Forestry, State Fire Marshal, Marion Soil and Water Conservation District, and Talk about Trees.
- **Oregon Garden Natural Resources Education program:** OFRI, in partnership with The Oregon Garden, offers this field program in the fall and spring for fourth- to sixth-grade students. The topics taught are related to forests and natural resources, and align with the Oregon Science Standards. This is the first season since the start of the pandemic where we are back to full participation. The fall calendar filled early, and teachers are already signing up for spring season. Every year 4,000 to 5,000 students participate in the program.
- **Outdoor School:** OFRI is a part of an Outdoor School coalition that serves students from the Salem-Keizer School District. Every fall and spring the coalition runs one week of outdoor school. Students rotate sites in the four-day nonresidential program. During the first week in October, 220 students participated in the program at The Oregon Garden. Students learn about forests, soil, water and wildlife from natural resource professionals and educators at each site.
- **Publications:** The *Oregon Forest Literacy Plan* and *K-12 Forest Education Opportunities* publications have been updated and printed.
- **Classroom forestry program:** The contract OFRI had with Oregon Women in Timber to deliver the Talk About Trees program for PreK- to eighth-grade students expired in July of this year. OFRI staff have been going through the evaluation process to award a new contract, and expect to have a program in place within the next month.
- **CTE conference:** The Natural Resources CTE teacher conference will be held December 14 at The Oregon Garden. Staff are working with a committee and are now setting up the agenda and marketing the conference.
- **Fire prevention website, Fire Among Us:** The website for fourth- to sixth-grade students is finished: <https://oregonforests.org/fire>. With fire season ending soon, staff are waiting until May to heavily publicize the site; in the meantime, staff are sharing it with partners.

Public Education

- **Adventure Awaits publication:** OFRI recently published *Adventure Awaits*, a new public education publication geared to recreational visitors to Oregon's working forests, and has already distributed thousands of copies to forestland owners and managers to give to recreationists visiting their forests. OFRI received so much initial demand for *Adventure Awaits*, including a large number of preorders, that staff have already had to print more copies. Staff will continue marketing this publication to forestland owners who allow recreational access to their forests through the fall, and likely again in the spring when outdoor recreation season picks up again.
- **Oregon Forest Facts 2023-24 Edition:** An updated edition of *Oregon Forest Facts* is on track for publishing in early 2023. The booklet has already been designed, and we are just waiting on

some updated data related to the 2022 fire season and forest sector employment, which should be compiled by the end of this year.

- **PFA special report:** Staff held a kickoff meeting in September with the project steering committee members for OFRI's new special report about the PFA, and committee members have since had a chance to review a draft report outline and offer feedback. Staff are now working to finalize the outline and reaching out to subject matter experts to learn more about the Accord and associated changes to Oregon's forest practice regulations, as research for writing the report. The goal is for the report to publish in early 2023.
- **Time-lapse forest recovery project:** OFRI has awarded a contract for a time-lapse camera operator, and talked with Freres Lumber to find a location on some of their timberland that was affected by the Beachie Creek Fire. The goal is to show recovery after salvage and replanting. Staff will also explore the opportunity to install a second time-lapse unit on U.S. Forest Service land in the same general area, for comparison.
- **Website updates:** OFRI has been doing back-end updates to bring websites up to date and improve security. Little will change as seen by the outside user, but the periodic maintenance is important.

Executive Director's Report

- Appointed Julie Woodward to the Director of Forestry position. Staff will work to get the manager of landowner education and administrative assistant positions opened in early 2023.
- Programs are strong, and OFRI has dedicated staff that have been doing great work.
- Secretary of State audit update:
 - Strategic planning solicitation is going out to preapproved vendors, which will shorten the process; and
 - DAS and DOJ have agreed on what policies and procedures apply to OFRI.
- The nominations working group is actively recruiting candidates for open board positions.
- The board meeting agenda outline is different, with staff and board updates at the beginning, and "action items" rather than "old business" and "new business." Executive director Paul welcomes feedback from the board on this change.

Chair's Report

- Chair Anderson reflected on his time as board chair, and said he's looking forward to stability in the future.

PUBLIC COMMENT

None.

FINANCIAL REPORT

Senior Manager, Business Operations Kathy Storm reported that the Department of Administrative Services has eliminated the reports she previously used to prepare financial reports. Manager Storm is working with the Oregon Department of Forestry to develop new expenditure reports.

ACTION ITEMS

Public Outreach Manager Inka Bajandas presented a proposal to fund the social media intern position for the remainder of the fiscal year. The position was inadvertently left out of the proposed Fiscal Year 2022-23 budget.

Motion: Jennifer Beathe moved to approve \$16,000 from the Fiscal Year 2022-23 New Opportunities budget for the social media intern position. The motion was seconded by David Hampton. Voting for the motion Jerry Anderson, Jennifer Beathe, Paul Betts, Gordon Culbertson, David Hampton, Matt Hegerberg, Mike Hicks, Garren Hitner, Dan Newton and Brian Trenholm. Voting against the motion: none. Motion passed.

REPORTS

Senior Manager, Public Outreach Jordan Benner reported that two educational media spots were filmed in August. One spot is running for an eight-week digital-only campaign. So far, impressions are higher than expected. The second spot will run in the spring for 10 to 12 weeks, and then a post-ad test will be conducted.

Manager Benner updated the board on the fall campaign focusing on the new rule changes stemming from the PFA.

Manager Bajandas referred board members to OFRI's Performance Measurements for Fiscal Year 2021-22, which are summarized in the 2021-22 Annual Report. Bajandas reviewed highlights from the Annual Report.

Director Woodward reviewed the agenda for the board tour focusing on the PFA.

Fran Cafferata, OFRI's wildlife biologist, provided an update on 2021-22 accomplishments in the *Wildlife in Managed Forests* program and what is planned for the new fiscal year, including a proposed publication summarizing research about the importance of pollinators in the forest.

ADJOURNMENT

The meeting adjourned at 3:54 p.m.

Respectfully submitted,

Kathy Storm
Board Administrator

OREGON FOREST RESOURCES INSTITUTE
2022-23
FINANCIAL MANAGEMENT REPORT

July 2022

	<u>APPROVED FY 2022-23</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2022-23 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2022	\$ 2,916,787			\$ 2,681,244 *	\$ (235,543)
REVENUE - SALES/OTHER	-	-	-	-	-
INTEREST	20,000	3,166	3,166	20,000	-
HARVEST TAX	4,036,480	-	-	4,063,360	26,880
TOTAL REVENUE	\$ 6,973,267	\$ 3,166	\$ 3,166	\$ 6,764,604	\$ (208,663)
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 978,253	\$ 84,056	\$ 84,056	\$ 978,253	\$ -
OTHER PERSONNEL EXPENSES	568,137	40,168	40,168	568,137	-
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 124,224	\$ 124,224	\$ 1,546,390	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ -	\$ -	\$ 328,250	\$ -
DUES AND SUBSCRIPTIONS	14,723	-	-	14,723	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	800	-	-	800	-
EMPLOYEE TRAINING	2,750	-	-	2,750	-
EXPENDABLE PROPERTY	20,520	-	-	20,520	-
FACILITIES MAINTENANCE	500	-	-	500	-
FACILITIES RENTAL	126,131	524	524	126,131	-
GOVERNMENT SERVICE CHARGES	8,249	11	11	8,249	-
LEGAL SERVICES	30,000	-	-	30,000	-
OFFICE EXPENSES	29,958	777	777	29,958	-
OTHER SERVICES AND SUPPLIES	4,500	-	-	4,500	-
PROFESSIONAL SERVICES	1,530,950	488	488	1,530,950	-
PUBLICATIONS / ADVERTISING	1,267,050	-	-	1,267,050	-
TELECOMMUNICATIONS	22,064	-	-	22,064	-
TRAVEL – INSTATE	74,175	-	-	74,175	-
TRAVEL – OUT OF STATE	15,800	-	-	15,800	-
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 1,800	\$ 1,800	\$ 3,476,420	\$ -
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 126,024	\$ 126,024	\$ 5,022,810	\$ -
REVENUE	\$ 6,973,267		\$ 3,166	\$ 6,764,604	\$ (208,663)
EXPENDITURES	\$ 5,022,810		\$ 126,024	\$ 5,022,810	\$ -
ENDING BALANCE	\$ 1,950,457		\$ (122,858)	\$ 1,741,794	\$ (208,663)

*Actual beginning balance, July 1, 2022

Vouchers - July 2022

Voucher Number	Vendor	Description of Service	Amount	Date
VPV23000	ACCURATE CORPORATE SERVICES INC	OFF-SITE STORAGE: JULY 2022	\$ 524.16	7/31/2022
VPV23001	CASCADE CENTERS INC	EAP PROGRAM	144.96	7/31/2022
VPV23002	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	488.24	7/31/2022
VPV23003	UNITED PARCEL SERVICE	UPS	632.02	7/31/2022
CR002301	OREGON STATE TREASURY	BANK FEES: JULY 2022	11.00	7/31/2022
TOTAL VOUCHERS - JULY 2022			\$ 1,800.38	
TOTAL PERSONNEL SERVICES - JULY 2022			\$ 124,223.86	
GRAND TOTAL EXPENDITURES			\$ 126,024.24	

OREGON FOREST RESOURCES INSTITUTE
2022-23
FINANCIAL MANAGEMENT REPORT

August 2022

	<u>APPROVED FY 2022-23</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2022-23 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2022	\$ 2,916,787			\$ 2,681,244 *	\$ (235,543)
REVENUE - SALES/OTHER	-	463	463	-	-
INTEREST	20,000	4,609	7,775	20,000	-
HARVEST TAX	4,036,480	1,468,200	1,468,200	4,063,360	26,880
TOTAL REVENUE	\$ 6,973,267	\$ 1,473,273	\$ 1,476,438	\$ 6,764,604	\$ (208,663)
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 978,253	\$ 53,703	\$ 137,760	\$ 978,253	\$ -
OTHER PERSONNEL EXPENSES	568,137	29,982	70,149	568,137	-
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 83,685	\$ 207,909	\$ 1,546,390	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ 3,524	\$ 3,524	\$ 328,250	\$ -
DUES AND SUBSCRIPTIONS	14,723	380	380	14,723	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	800	1,734	1,734	1,734	934
EMPLOYEE TRAINING	2,750	-	-	2,750	-
EXPENDABLE PROPERTY	20,520	-	-	20,520	-
FACILITIES MAINTENANCE	500	-	-	500	-
FACILITIES RENTAL	126,131	17,100	17,624	126,131	-
GOVERNMENT SERVICE CHARGES	8,249	1,382	1,393	8,249	-
LEGAL SERVICES	30,000	8,349	8,349	30,000	-
OFFICE EXPENSES	29,958	2,020	2,797	29,958	-
OTHER SERVICES AND SUPPLIES	4,500	-	-	4,500	-
PROFESSIONAL SERVICES	1,530,950	29,811	30,299	1,530,950	-
PUBLICATIONS / ADVERTISING	1,267,050	7,177	7,177	1,267,050	-
TELECOMMUNICATIONS	22,064	1,242	1,242	22,064	-
TRAVEL – INSTATE	74,175	3,463	3,463	74,175	-
TRAVEL – OUT OF STATE	15,800	1,280	1,280	15,800	-
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 77,461	\$ 79,261	\$ 3,477,354	\$ 934
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 161,146	\$ 287,170	\$ 5,023,744	\$ 934
REVENUE	\$ 6,973,267		\$ 1,476,438	\$ 6,764,604	\$ (208,663)
EXPENDITURES	\$ 5,022,810		\$ 287,170	\$ 5,023,744	\$ 934
ENDING BALANCE	\$ 1,950,457		\$ 1,189,268	\$ 1,740,860	\$ (209,597)

*Actual beginning balance, July 1, 2022

Vouchers - August 2022

Voucher Number	Vendor	Description of Service	Amount	Date
VPV23004	WHITNEY C FORMAN-COOK	TRAVEL EXPENSES: EXECUTIVE DIRECTOR INTERVIEW	\$ 603.55	8/22/2022
VPV23005	INKA BAJANDAS	TRAVEL EXPENSES: JULY 2022	164.13	8/22/2022
VPV23006	JORDAN BENNER	TRAVEL EXPENSES: JULY 2022	550.00	8/22/2022
VPV23007	MIKE CLOUGHESY	TRAVEL EXPENSES: JULY 2022	785.37	8/22/2022
VPV23008	LEONORA DIMEO-EDIGER	TRAVEL EXPENSES: JULY 2022	131.00	8/22/2022
VPV23009	ERIKA HEATH	TRAVEL EXPENSES: JULY 2022	1,237.85	8/22/2022
VPV23010	ACCURATE CORPORATE SERVICES INC	OFF-SITE STORAGE: AUGUST 2022	524.16	8/22/2022
VPV23011	CAFFERATA CONSULTING LLC	PS 628-1045-17: JULY 2022	1,147.50	8/22/2022
VPV23012	CAWOOD	PS 628-1038-12: JULY 2022	8,211.25	8/22/2022
VPV23013	LESLIE COMNES	PS 628-1038-14: JULY 2022	2,316.25	8/22/2022
VPV23014	CBIZ BENEFITS & INSURANCE SERVICES INC	PO-628-00007459 AUGUST 2022	15,333.34	8/22/2022
VPV23015	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	1,077.00	8/22/2022
VPV23016	PETERKORT CENTRE II LLC	OFFICE LEASE: AUGST 2022	7,711.32	8/22/2022
VPV23017	THE SALEM GROUP CONFERENCE CENTER	EXECUTIVE DIRECTOR INTERVIEWS	2,205.42	8/22/2022
VPV23018	UNITED PARCEL SERVICE	UPS	845.50	8/22/2022
VPV23019	US BANK CORPORATE PAYMENT SYSTEMS	AIRFARE FOR INTERVIEW: WHITNEY FORMAN-COOK	1,130.80	8/22/2022
VPV23020	WASHINGTON FARM FORESTRY ASSOCIATION	ADVERTISING: SUMMER 2022	1,010.00	8/22/2022
VPV23021	WORD JONES INC	PS 628-1042-15: JULY 2022	562.50	8/22/2022
VPV23022	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: JULY 2022	3,852.44	8/22/2022
VPV23023	LEONORA DIMEO-EDIGER	TRAVEL EXPENSES: AUG 2022	342.55	8/31/2022
VPV23024	CBIZ BENEFITS & INSURANCE SERVICES INC	PO-628-00007459: EXECUTIVE RECRUITER	832.95	8/31/2022
VPV23025	LOWELLS PRINT-INN INC	PRINT: EDUC OPPORTUNITIES/FOREST LITERACY PLAN	4,760.25	8/31/2022
VPV23026	PETERKORT CENTRE II LLC	LEASE: AUGUST 2022	7,690.65	8/31/2022
VPV23027	SERVER LOGIC CORPORATION	PS 628-1000-07: JULY 2022	330.00	8/31/2022
VPV23028	SOCIETY OF AMERICAN FORESTERS	SAF CONFERENCE SPONSORSHIP	500.00	8/31/2022
VPV23029	UNITED PARCEL SERVICE	UPS	366.65	8/31/2022
VPV23030	TREASURE VALLEY COMMUNITY COLLEGE	TEACHER CONFERENCE REIMBURSEMENT	691.59	8/31/2022
BTTE2232	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL/PRINTING: LEAVE TREES	1,134.43	8/5/2022
BTTE2233	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: JUNE 2022	7,187.40	8/5/2022
BTTE2235	DEPARTMENT OF ADMINISTRATIVE SERVICES	FINANCIAL SERVICES: APRIL-JUNE 2022	1,845.32	8/8/2022
BTTE2300	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL: JULY 2022	542.17	8/22/2022
BTTE2301	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: JULY 2022	1,161.60	8/22/2022
BTTE2302	STATE OF OREGON SECRETARY OF STATE	AUDIT AND ARCHIVES ASSESSMENT	664.75	8/22/2022
CR002304	OREGON STATE TREASURY	BANK FEES: AUGUST 2022	11.20	8/31/2022
TOTAL VOUCHERS - AUGUST 2022			\$ 77,460.89	
TOTAL PERSONNEL SERVICES - AUGUST 2022			\$ 83,685.20	
GRAND TOTAL EXPENDITURES			\$ 161,146.09	

OREGON FOREST RESOURCES INSTITUTE
2022-23
FINANCIAL MANAGEMENT REPORT

September 2022

	<u>APPROVED FY 2022-23</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2022-23 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2022	\$ 2,916,787			\$ 2,681,244 *	\$ (235,543)
REVENUE - SALES/OTHER	-	-	463	-	-
INTEREST	20,000	5,890	13,665	20,000	-
HARVEST TAX	4,036,480	-	1,468,200	4,063,360	26,880
TOTAL REVENUE	\$ 6,973,267	\$ 5,890	\$ 1,482,328	\$ 6,764,604	\$ (208,663)
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 978,253	\$ 61,567	\$ 199,327	\$ 978,253	\$ -
OTHER PERSONNEL EXPENSES	568,137	32,584	102,733	568,137	-
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 94,151	\$ 302,060	\$ 1,546,390	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ 16,143	\$ 19,667	\$ 328,250	\$ -
DUES AND SUBSCRIPTIONS	14,723	112	492	14,723	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	800	-	1,734	1,734	934
EMPLOYEE TRAINING	2,750	-	-	2,750	-
EXPENDABLE PROPERTY	20,520	1,913	1,913	20,520	-
FACILITIES MAINTENANCE	500	-	-	500	-
FACILITIES RENTAL	126,131	8,780	26,405	126,131	-
GOVERNMENT SERVICE CHARGES	8,249	11	1,404	8,249	-
LEGAL SERVICES	30,000	290	8,639	30,000	-
OFFICE EXPENSES	29,958	1,263	4,060	29,958	-
OTHER SERVICES AND SUPPLIES	4,500	-	-	4,500	-
PROFESSIONAL SERVICES	1,530,950	103,188	133,487	1,530,950	-
PUBLICATIONS / ADVERTISING	1,267,050	243,071	250,248	1,267,050	-
TELECOMMUNICATIONS	22,064	1,240	2,482	22,064	-
TRAVEL – INSTATE	74,175	1,697	5,159	74,175	-
TRAVEL – OUT OF STATE	15,800	-	1,280	15,800	-
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 377,709	\$ 456,970	\$ 3,477,354	\$ 934
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 471,860	\$ 759,030	\$ 5,023,744	\$ 934
REVENUE	\$ 6,973,267		\$ 1,482,328	\$ 6,764,604	\$ (208,663)
EXPENDITURES	\$ 5,022,810		\$ 759,030	\$ 5,023,744	\$ 934
ENDING BALANCE	\$ 1,950,457		\$ 723,298	\$ 1,740,860	\$ (209,597)

*Actual beginning balance, July 1, 2022

Vouchers - September 2022

Voucher Number	Vendor	Description of Service	Amount	Date
VPV23031	LEONORA DIMEO-EDIGER	TRAVEL EXPENSES: SEPTEMBER 2022	\$ 336.28	09/23/22
VPV23032	ERIKA HEATH	TRAVEL EXPENSES: AUGUST 2022	\$ 85.25	09/23/22
VPV23033	ACCURATE CORPORATE SERVICES INC	OFF-SITE STORAGE: SEPTEMBER 2022	\$ 524.16	09/23/22
VPV23034	CAWOOD	PS 628-1032-12: AUGUST 2022	\$ 2,911.20	09/23/22
VPV23035	FORESTS FOREVER INC	GRANT 100-23	\$ 15,000.00	09/23/22
VPV23036	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	\$ 919.04	09/23/22
VPV23037	OREGON FOREST INDUSTRIES COUNCIL	ANNUAL MTG: PAUL, WOODWARD, BENNER	\$ 1,275.00	09/23/22
VPV23038	PREGAME INC	STAFF RETREAT TRAINING	\$ 5,000.00	09/23/22
VPV23039	RADCO CORP	PRINT: ADVENTURE AWAITS/ESTABLISHING AND MANAGING	\$ 5,806.00	09/23/22
VPV23040	SERVER LOGIC CORPORATION	PS 628-1000-07: AUGUST 2022	\$ 380.00	09/23/22
VPV23041	UNITED PARCEL SERVICE	UPS	\$ 440.63	09/23/22
VPV23042	WORD JONES INC	PS 628-1042-15: AUGUST 2022	\$ 525.00	09/23/22
VPV23043	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: AUGUST 2022	\$ 4,360.93	09/23/22
VPV23044	FORESTS TODAY & FOREVER	BUS TRANSPORTATION	\$ 181.87	09/23/22
VPV23045	ACCURATE CORPORATE SERVICES INC	OFF-SITE STORAGE: OCTOBER 2022	\$ 524.16	09/30/22
VPV23046	CAWOOD	PS 628-1032-12: AUGUST-SEPTEMBER 2022	\$ 8,713.07	09/30/22
VPV23047	LESLIE COMNES	PO-62800-00010575: SEPTEMBER-OCTOBER 2022	\$ 1,638.75	09/30/22
VPV23048	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: JULY-AUGUST AND MEDIA BUY	\$ 318,284.26	09/30/22
VPV23049	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	\$ 244.12	09/30/22
VPV23050	PETERKORT CENTRE II LLC	LEASE: OCTOBER 2022	\$ 7,731.99	09/30/22
VPV23051	SOCIETY OF AMERICAN FORESTERS	ADVERTISING: WESTERN FORESTER	\$ 850.00	09/30/22
VPV23052	UNITED PARCEL SERVICE	UPS	\$ 707.15	09/30/22
VPV23053	WORD JONES INC	PS 628-1042-15: SEPTEMBER 2022	\$ 375.00	09/30/22
BTTE2303	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: AUGUST 2022	\$ 290.40	09/23/22
BTTE2304	DEPARTMENT OF ADMINISTRATIVE SERVICES	PRINT ADMIN FEE: FAMILY RESOURCE GUIDE/FACT SHEETS	\$ 593.71	09/30/22
CR002307	OREGON STATE TREASURY	BANK FEES: SEPTEMBER 2022	\$ 11.00	09/30/22
TOTAL VOUCHERS - SEPTEMBER 2022			\$ 377,708.97	
TOTAL PERSONNEL SERVICES - SEPTEMBER 2022			\$ 94,150.83	
GRAND TOTAL EXPENDITURES			\$ 471,859.80	

OREGON FOREST RESOURCES INSTITUTE
2022-23
FINANCIAL MANAGEMENT REPORT

October 2022

	<u>APPROVED FY 2022-23</u>	<u>CURRENT MONTH</u>	<u>ACTUAL YTD</u>	<u>FY 2022-23 YEAR END PROJECTION</u>	<u>(UNDER) OVER</u>
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2022	\$ 2,916,787			\$ 2,681,244 *	\$ (235,543)
REVENUE - SALES/OTHER	-	-	463	-	-
INTEREST	20,000	-	13,665	20,000	-
HARVEST TAX	4,036,480	-	1,468,200	4,063,360	26,880
TOTAL REVENUE	\$ 6,973,267	\$ -	\$ 1,482,328	\$ 6,764,604	\$ (208,663)
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 978,253	\$ 63,396	\$ 262,723	\$ 978,253	\$ -
OTHER PERSONNEL EXPENSES	568,137	35,278	138,011	568,137	-
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 98,674	\$ 400,734	\$ 1,546,390	\$ -
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ 836	\$ 20,503	\$ 328,250	\$ -
DUES AND SUBSCRIPTIONS	14,723	871	1,363	14,723	-
EMPLOYEE RECRUIT., WELLNESS & SAFETY	800	-	1,734	1,734	934
EMPLOYEE TRAINING	2,750	-	-	2,750	-
EXPENDABLE PROPERTY	20,520	1,259	3,172	20,520	-
FACILITIES MAINTENANCE	500	-	-	500	-
FACILITIES RENTAL	126,131	12,711	39,116	126,131	-
GOVERNMENT SERVICE CHARGES	8,249	665	2,069	8,249	-
LEGAL SERVICES	30,000	315	8,954	30,000	-
OFFICE EXPENSES	29,958	2,033	6,094	29,958	-
OTHER SERVICES AND SUPPLIES	4,500	306	306	4,500	-
PROFESSIONAL SERVICES	1,530,950	18,426	151,913	1,530,950	-
PUBLICATIONS / ADVERTISING	1,267,050	2,436	252,684	1,267,050	-
TELECOMMUNICATIONS	22,064	1,225	3,707	22,064	-
TRAVEL – INSTATE	74,175	1,484	6,643	74,175	-
TRAVEL – OUT OF STATE	15,800	-	1,280	15,800	-
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 42,568	\$ 499,538	\$ 3,477,354	\$ 934
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 141,242	\$ 900,272	\$ 5,023,744	\$ 934
REVENUE	\$ 6,973,267		\$ 1,482,328	\$ 6,764,604	\$ (208,663)
EXPENDITURES	\$ 5,022,810		\$ 900,272	\$ 5,023,744	\$ 934
ENDING BALANCE	\$ 1,950,457		\$ 582,056	\$ 1,740,860	\$ (209,597)

*Actual beginning balance, July 1, 2022

Vouchers - October 2022

Voucher Number	Vendor	Description of Service	Amount	Date
VPV23054	CAFFERATA CONSULTING LLC	PS 628-1045-17: AUGUST-SEPTEMBER	\$ 3,437.50	10/19/22
VPV23055	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: SEPTEMBER 2022	2,920.00	10/19/22
VPV23056	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	818.52	10/19/22
VPV23057	OREGON GARDEN FOUNDATION	OFFICE LEASE: JULY-SEPTEMBER 2022	3,000.00	10/19/22
VPV23058	PACIFIC OFFICE AUTOMATION INC	COPIERS RENTAL: JULY-AUGUST 2022	914.09	10/19/22
VPV23059	RADCO CORP	REPRINT: ADVENTURE AWAITS	1,936.00	10/19/22
VPV23060	UNITED PARCEL SERVICE	UPS	218.59	10/19/22
VPV23061	EAGLE POINT SCHOOL DISTRICT 9	BUS TRANSPORTATION	100.00	10/19/22
VPV23062	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2022	1,672.13	10/19/22
VPV23063	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: SEPTEMBER 2022	6,537.44	10/19/22
VPV23064	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	459.52	10/25/22
VPV23065	PETERKORT CENTRE II LLC	LEASE: NOVEMBER 2022	7,711.32	10/25/22
VPV23066	SERVER LOGIC CORPORATION	PS 628-1000-07: SEPTEMBER 2022	1,055.00	10/25/22
VPV23067	UNITED PARCEL SERVICE	UPS	332.81	10/25/22
VPV23068	PARALLEL PUBLIC WORKS INC	PS 628-1009-20: JULY-SEPTEMBER	9,735.75	10/25/22
VPV23069	JORDAN BENNER	TRAVEL EXPENSES: AUGUST-SEPTEMBER	140.00	10/25/22
VPV23070	WESTERN FORESTRY & CONSERVATION ASSOC	EXHIBITOR BOOTH RENTAL	600.00	10/25/22
BTTE2305	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: SEPTEMBER 2022	314.60	10/19/22
BTTE2306	STATE OF OREGON SECRETARY OF STATE	AUDIT, ARCHIVES, RECORDS ASSESSMENT	664.75	10/19/22
TOTAL VOUCHERS - OCTOBER 2022			\$ 42,568.02	
TOTAL PERSONNEL SERVICES - OCTOBER 2022			\$ 98,674.04	
GRAND TOTAL EXPENDITURES			\$ 141,242.06	

OREGON FOREST RESOURCES INSTITUTE
2022-23
FINANCIAL MANAGEMENT REPORT

November 2022

	APPROVED FY 2022-23	CURRENT MONTH	ACTUAL YTD	FY 2022-23 YEAR END PROJECTION	(UNDER) OVER
<u>REVENUE</u>					
BEGINNING BALANCE 7/1/2022	\$ 2,916,787			\$ 2,681,244 *	\$ (235,543)
REVENUE - SALES/OTHER	-	352	815	-	-
INTEREST	20,000	14,943	28,608	20,000	-
HARVEST TAX	4,036,480	1,052,096	2,520,297	4,440,600	404,120
TOTAL REVENUE	\$ 6,973,267	\$ 1,067,391	\$ 2,549,720	\$ 7,141,844	\$ 168,577
	APPROVED FY 2022-23	CURRENT MONTH	ACTUAL YTD	FY 2022-23 YEAR END PROJECTION	(UNDER) OVER
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
SALARY & WAGES	\$ 978,253	\$ 65,906	\$ 328,629	\$ 910,083	\$ (68,170)
OTHER PERSONNEL EXPENSES	568,137	36,072	174,083	540,322	(27,815)
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 101,978.03	\$ 502,712	\$ 1,450,405	\$ (95,985)
<u>SERVICES AND SUPPLIES</u>					
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ 16,292	\$ 36,795	\$ 263,352	\$ (64,898)
DUES AND SUBSCRIPTIONS	14,723	102	1,465	14,373	(350)
EMPLOYEE RECRUIT., WELLNESS & SAFETY	800	-	1,734	1,734	934
EMPLOYEE TRAINING	2,750	-	-	2,750	-
EXPENDABLE PROPERTY	20,520	1,276	4,448	9,928	(10,592)
FACILITIES MAINTENANCE	500	-	-	250	(250)
FACILITIES RENTAL	126,131	505	39,621	131,431	5,300
GOVERNMENT SERVICE CHARGES	8,249	777	2,845	8,249	-
LEGAL SERVICES	30,000	24	8,978	20,000	(10,000)
OFFICE EXPENSES	29,958	1,609	7,703	25,858	(4,100)
OTHER SERVICES AND SUPPLIES	4,500	-	306	4,000	(500)
PROFESSIONAL SERVICES	1,530,950	33,719	185,632	1,372,350	(158,600)
PUBLICATIONS / ADVERTISING	1,267,050	7,585	260,269	1,207,316	(59,734)
TELECOMMUNICATIONS	22,064	1,712	5,419	15,376	(6,688)
TRAVEL – INSTATE	74,175	9,143	15,786	69,438	(4,737)
TRAVEL – OUT OF STATE	15,800	-	1,280	14,220	(1,580)
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 72,744	\$ 572,283	\$ 3,160,625	\$ (315,795)
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 174,722	\$ 1,074,995	\$ 4,611,030	\$ (411,780)
REVENUE	\$ 6,973,267		\$ 2,549,720	\$ 7,141,844	\$ 168,577
EXPENDITURES	\$ 5,022,810		\$ 1,074,995	\$ 4,611,030	\$ (411,780)
ENDING BALANCE	\$ 1,950,457		\$ 1,474,725	\$ 2,530,814	\$ 580,357

*Actual beginning balance, July 1, 2022

Vouchers - November 2022

Voucher Number	Vendor	Description of Service	Amount	Date
VPV23071	INKA BAJANDAS	TRAVEL EXPENSES: OCTOBER 2022	\$ 131.34	11/17/2022
VPV23072	JULIE WOODWARD	TRAVEL EXPENSES: OCTOBER 2022	273.59	11/17/2022
VPV23073	LEONORA DIMEO-EDIGER	TRAVEL EXPENSES: OCTOBER 2022	616.08	11/17/2022
VPV23074	ACCURATE CORPORATE SERVICES INC	OFF-SITE STORAGE AND DELIVERY	729.19	11/17/2022
VPV23075	CAWOOD	PS 628-1032-12: OCTOBER 2022	8,863.88	11/17/2022
VPV23076	LESLIE COMNES	PO-62800-00010575: OCTOBER 2022	2,327.50	11/17/2022
VPV23077	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	459.52	11/17/2022
VPV23078	OREGON SCREEN IMPRESSIONS	EDUCATION PROGRAM PENCILS	1,206.48	11/17/2022
VPV23079	PACIFIC OFFICE AUTOMATION INC	COPIERS RENTAL: SEPTEMBER 2022	428.21	11/17/2022
VPV23080	UNITED PARCEL SERVICE	UPS	396.38	11/17/2022
VPV23081	EAGLE POINT SCHOOL DISTRICT 9	BUS TRANSPORTATION	150.00	11/17/2022
VPV23082	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: OCTOBER 2022	1,773.88	11/17/2022
VPV23083	US BANK NATIONAL ASSOCIATION ND	SPOTS VISA: OCTOBER 2022	14,467.76	11/17/2022
VPV23084	AISLINN ADAMS	PO-62800-00005105: OCTOBER 2022	1,785.00	11/30/2022
VPV23085	CAFFERATA CONSULTING LLC	PS 6280-1045-17: OCTOBER 2022	2,613.29	11/30/2022
VPV23086	FORESTS TODAY & FOREVER	GRANT 101-23	5,000.00	11/30/2022
VPV23087	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: OCTOBER 2022	390.00	11/30/2022
VPV23087	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: OCTOBER 2022	805.00	11/30/2022
VPV23087	GARD EDWARDS-ALDRIDGE INC	PS 628-1057-21: OCTOBER 2022	4,000.00	11/30/2022
VPV23088	HR ANSWERS INC	SALARY STUDY: MANAGER OF LANDOWNER EDUCATION	400.00	11/30/2022
VPV23089	NATIONAL INTERPRETING SERVICE INC	INTERPRETER SERVICE	580.53	11/30/2022
VPV23090	NORTHWEST STAFFING RESOURCES	TEMPORARY HELP	574.40	11/30/2022
VPV23091	OREGON GARDEN FOUNDATION	REDISCOVERY FOREST AGREEMENT	3,750.00	11/30/2022
VPV23092	OREGON GARDEN FOUNDATION	EDUCATION PROGRAM	10,000.00	11/30/2022
VPV23093	UNITED PARCEL SERVICE	UPS	120.81	11/30/2022
VPV23094	WASHINGTON FARM FORESTRY ASSOCIATION	ADVERTISING: FALL 2022	1,010.00	11/30/2022
VPV23095	WORD JONES INC	PS 628-1042-15: OCTOBER 2022	412.50	11/30/2022
VPV23096	POLK CO SCH DIST 2	BUS TRANSPORTATION	1,662.13	11/30/2022
VPV23097	FORESTS TODAY & FOREVER	BUS TRANSPORTATION	947.97	11/30/2022
VPV23098	LOGOS PUBLIC CHARTER SCHOOL	BUS TRANSPORTATION	199.89	11/30/2022
VPV23099	CLACKAMAS CO SCH DIST 12	BUS TRANSPORTATION	263.70	11/30/2022
VPV23100	MARION COUNTY SCHOOL DISTRICT 24J	BUS TRANSPORTATION	336.37	11/30/2022
VPV23101	SILVER FALLS SCHOOL DISTRICT 4	BUS TRANSPORTATION	83.70	11/30/2022
BTTE2307	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL AND FINANCIAL SERVICES	1,942.48	11/17/2022
BTTE2308	DEPARTMENT OF ADMINISTRATIVE SERVICES	PRINT ADMIN FEE: ESTABLISHING TREES AND BUSIN. CARDS	2,568.16	11/17/2022
BTTE2309	VOID			
BTTE2310	DEPARTMENT OF ADMINISTRATIVE SERVICES	MOTOR POOL: OCT 2022	1,428.17	11/30/2022
BTTE2311	STATE OF OREGON DEPARTMENT OF JUSTICE	LEGAL SERVICES: OCT 2022	24.20	11/30/2022
CR002309	OREGON STATE TREASURY	BANK FEES: OCT 2022	11.00	11/30/2022
CR002313	OREGON STATE TREASURY	BANK FEES: NOV 2022	11.20	11/30/2022
TOTAL VOUCHERS - NOVEMBER 2022			\$ 72,744.31	
TOTAL PERSONNEL SERVICES - NOVEMBER 2022			\$ 101,978.03	
GRAND TOTAL EXPENDITURES			\$ 174,722.34	

OREGON FOREST RESOURCES INSTITUTE
New Opportunities Proposal
January 2023

Title:

Wildlife pond/Wetland Area Interpretive Signage at Hopkins Demonstration Forest

Goal:

The purpose of this project is to help recreational users as well as students visiting the Hopkins Demonstration Forest understand the importance of forested ponds and wetland areas including protecting and improving water quality, providing fish and wildlife habitats, storing floodwaters and maintaining surface water flow during dry periods.

Project Partners:

- Hopkins Demonstration Forest
- Forests Forever, Inc.
- OSU Extension

Background:

Forests Forever, Inc. (FFI) is a non-profit, 501 (c) 3 corporation founded in 1990 to educate students, teachers, woodland owners and the public about Oregon's forests and sustainable forest management. The goal of the organization is to utilize its 140-acre demonstration forest as an outdoor laboratory where learners are actively engaged in the practice of forestry through practical and hands-on experiences.

Forests Forever, Inc. is managed by a 13-person Board of Directors including: professional foresters, educators, business owners, woodland owners and public members.

The educational programs offered at the Hopkins Demonstration Forest are developed and delivered by faculty from Oregon State University Extension. Peter Matzka is the full-time on-site educator at Hopkins with primary responsibility for designing, delivering, and evaluating outreach programs for youth and young adults— primary focus is middle school, high school and college students.

Recreational users and school groups have access to five miles of trails that present a variety of forest management practices and wildlife habitat. Production forestry, riparian management and wildlife habitat development are all on display for visitors.

Hopkins sees over 15,000+ recreational visitors and 5,000+ students visiting the forest each year. Hopkins is one of OFRI's major destinations for their bus reimbursement program, to help get students out into the forest.

Description:

Hopkins would like to plan, design, produce and install two (2) new educational panels to explain the important role pond and wetland areas in a managed forest.

One panel will illustrate and explain how a wetland functions in the ecosystem, and how healthy forest soils protect wetlands.

A second panel will feature the benefits that come from forest ponds and wetland areas.

Messages for the interpretative panels will be developed by Ironhorse Interpretive with assistance from Susan Barnes, Oregon Fish & Wildlife Dept., OSU Extension foresters and Forests Forever board members and OFRI staff.

The panels are being designed and produced with the aid of an interpretive design contractor, Ironhorse Interpretive. The interpretive signage is intended to have a minimum ten (10) year lifespan.

Audiences:

- Recreational users
- Oregon students
- Forestry professionals
- Volunteers

Proposed Project Budget:

Project Costs:

Phase 1 - Interpretive Planning & Design	\$ 7,178
Design/illustration	
Project Management	
Phase 2 - Production & Installation	6,075
Graphic Panel Production--All Weather Exterior	
Exhibit Bases—Framed	
Installation	
Project Management/Delivery	
Total Cost of interpretive panels	<u>\$13,253</u>

Project Funding Sources:

Friends of Paul Bunyan (grant has been applied for)	\$ 3,500
Forests Forever, Inc	*
OFRI funds being requested	<u>\$ 9,753</u>
	<u>\$13,253</u>

*Forests Forever will provide funding for a covered roof to be installed over interpretive panels.

Project Timeline:

- Present proposal to OFRI Board
- Ironhorse **Design** Contract signed (**Phase 1**)
- Draft outline of interpretive panels
- Draft of written content for interpretive panels
- Draft of design for interpretive panels
- Final design and approval of revisions
- Ironhorse **Production** Contract signed (**Phase 2**)
- Production of interpretive signage
- Installation of interpretive signage

January 31, 2023
February 15th
February 15 – February 28
March 1 – March 25th
March 1 – March 25th
April 1 – April 30th
May 1st
May 1st - June 30th
July 1st – July 7th

For information contact:

Jordan Benner
Oregon Forest Resources Institute
benner@ofri.org / 503-329-1441

Ken Everett
Forests Forever, Inc
Executive Director
ken@mapforesters.com / 503-780-2380



Design Quote

Hopkins Demo. Forest - Pond Exhibits

2610 N. Boones Ferry Rd.
Woodburn, OR 97071

Prepared For:	Ken Everett
Organization:	Forests Forever, Inc
Project Location:	Oregon City, OR
Date:	January 12, 2023
Job #:	10217

The following scope of work and pricing reflects a good-faith estimate for services required

Phase 1 - Interpretive Planning / Design

***Interpretive Planning**

Foundation for (2) interpretive panels. Includes the following...

- *Establishment of goals for this unique interpretive project.
- *Delineate audience and intended outcomes.
- *Development of key themes and sub-themes.
- *Gather raw project documentation including photos and story copy.
- *Development of key storylines and interpretive writing.
- *(2) Coordination meetings/correspondence.

- *Labor costs estimated in a mid-range complexity scenario.
- *Any stock photography required to be billed separately on Production Contract.

***Design / Illustration**

Design & illustration for (2) interpretive panels. Includes the following...

- *High-level concept creation (panel template layout) which supports interpretive goals and sets the foundation for individual storyboard design. Includes partner imagery.
- *(2) Qty interpretive panel designs.
- *Includes (1) custom illustration (estimate) in a style suitable for topics presented.

- *Illustration labor cost estimated in a high-range complexity scenario.
- *All other labor costs estimated in a mid-range complexity scenario.

***Project Management**

*Contracts, project scheduling and cost estimating.

*Final production documentation, fabrication, and installation of designed items provided under a separate agreement [Production Quote].

Grand Total: \$7,178.05

Estimated Payment Terms:

See Schedule for Due Dates (TBD)

40% Due at time of initial contract signing:	\$2,871.22
60% Due at key project milestone.	\$4,306.83

**Note: This is a "not to exceed" project quote for above listed deliverables. If any additional work is requested by the client it will be negotiated at the time of request and billed separately.*

*Quote/Pricing good for 60-days.
Credit card payments may be subject to a 3% convenience fee.*

Signature below transforms quote to a contract between purchasing "client" and Ironhorse Interpretive "consultant".

I approve the scope of work as outlined above and authorize Ironhorse Interpretive to begin work.

Client: Forests Forever, Inc. _____

By: _____ (Signature)



Production / Installation Quote

Hopkins Demo. Forest - Pond Exhibits

2610 N. Boones Ferry Rd.
Woodburn, OR 97071

Prepared For:	Ken Everett
Organization:	Forests Forever, Inc
Project Location:	Molalla, OR
Date:	March 21, 2022
Job #:	10216

The following scope of work and pricing reflects a good-faith estimate for services required

□ **Phase 2 - Panel Production / Installation**

***Graphic Panel Production--All Weather Exterior**

*(2) 36"w x 24"h Graphic panels, matte finish.

*All panels 1/8" thick embedded resin/extreme weather type, UV protected, graffiti-recoverable, NPS grade.

*10-Year warranty on all panels.

***Exhibit Bases--Framed**

*(2) 36"w x 24"h Double-pedestal framed exhibit bases. Color: NPS brown.

*Bases ground embedded type.

***Installation**

*Full on-site installation of (2) 36"w x 24"h Double-pedestal framed exhibit bases.

*Hopkins to provide temporary storage of exhibit properties prior to installation.

***Project Management / Delivery**

*Contracts, project scheduling and cost estimating.

*All panels and exhibit bases delivered to Oregon City, 97045

Grand Total: \$6,075.50

<u>Estimated Payment Terms:</u>	<u>See Schedule For Due Dates</u>
50% Due at time of initial contract signing:	\$3,037.75
50% Due at product delivery:	\$3,037.75

**Note: This is a "not to exceed" project quote for above listed deliverables. If any additional work is requested by the client it will be negotiated at the time of request and billed separately.*

*Quote/Pricing good for 60-days.
Credit card payments may be subject to a 3% convenience fee.*

Signature below transforms quote to a contract between purchasing "client" and Ironhorse Interpretive "consultant".

I approve the scope of work as outlined above and authorize Ironhorse to begin work.

Client: Forests Forever, Inc _____

By: _____ (Signature)

(Title)

Date: _____

Consultant: Ironhorse Interpretive _____

By:  _____ (Signature)

Steven Johnston, Member

Example of interpretive panel designed and developed by Ironhorse Interpretive for the Molalla Log House, Fire Lookout Tower, Forest Management and Successful Reforestation located at Hopkins.

Preserving a Piece of Old Oregon Country



Dismantling the Molalla Log House by hand, 2008

Preservation: Creating opportunities for future discovery

When the Molalla Log House came to the attention of historians in 1984 they knew they had found something special—a log structure which very likely predated the Oregon pioneer era. In 2008, with about half of the timbers still structurally sound, the laberg family land owners donated it for preservation. For the next fourteen years the Molalla Log House preservation team studied, repaired and reconstructed this historic log house using many of the same woodworking techniques used by the original builders. Because the logs were so fragile, it took many people working together to take the building apart in the fall of 2008. Volunteers helped to dismantle the building and move the pieces to a weather-secure indoor facility where the logs could be examined and rehabilitated. Grant funds were used to finance this work.



Deteriorating logs in 2008



New foundation and rafter poles set in place without nails

Rehabilitating a two hundred year-old building

Once safely in the workshop environment each log was studied for historical clues and evaluated for structural integrity. Old timbers were patched and rehabilitated, massive mudsills—filled with rot—were recreated from new logs and half-dovetail notches were repaired and recreated to match the originals where needed. As the old logs were being rehabilitated in the shop, new Douglas fir logs were felled at the laberg tree farm and heaved with historic tools, like the Axco, to replicate each part needing replacement.



When the logs were repaired, the entire structure was set up inside the shop to ensure all the parts fit together correctly. Once complete the building was disassembled and moved into storage until a suitable site was located.



The Axco
Round axco beams with metal rings on openings left blowing. It didn't have square mortise.

History Takes Shape at Hopkins

In 2017 a permanent home was found for the Molalla Log House here at Hopkins Demonstration Forest. Beginning in 2019, it took volunteers three years to clear the site, construct a new stone foundation, and reassemble the carefully labeled timbers. During reconstruction, volunteers worked together to show how the logs were fitted and stacked using human muscle and skill. Upper logs were hoisted using straps by the hands of volunteers standing on the second level. For visitor safety in case of an earthquake, engineers required metal rods be inserted into holes drilled in the timbers at all four corners. These rods are invisible from both inside and out so as not to detract from the original woodcraft.



Preserved for Future Generations...
Now fully preserved and open to the public, the Molalla Log House sits as a cornerstone to Hopkins' commitment to education in an outdoor setting. Why these people came to this area over two centuries ago and built this building remains a mystery, as does its original location. We hope that future generations will be captivated by its mysteries and be inspired to seek out new discoveries. **We hope you enjoy learning about this fascinating log building and will return to participate in the various seasonal workshops and hands-on demonstrations available here at Hopkins.**



HOPKINS
Demonstration Forest

Operated by **FORESTS FOREVER** INCORPORATED

Hopkins Demonstration Forest wishes to thank the Preservation Project Team of Pamela Hayden, Gregg Olson, and Rich Isberg who, with the help of over fifty volunteers, spent fourteen years preserving this special log house for future generations to learn from and enjoy. Thank you also to the Kinsman Foundation, National Trust for Historic Preservation and the Clackamas County Cultural Coalition for their generous financial support.

Hopkins: Fire Lookout

A History of Fire Prevention in Oregon



Fire Lookouts: Placeholder header styles

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"This fire tower project has been a real labor of love... and it was not easy to find the technical help to reconstruct everything according to the original design..." [29]

— Ken Everett, Executive Director, Forests Forever, Inc.



Header Font Option...

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HOPKINS
Demonstration Forest

Operated by **FORESTS FOREVER** INCORPORATED

Hopkins Demonstration Forest embraced the Clatskanie Fire Lookout and its story and made a place for it for all to appreciate. Managed by Forests Forever, Inc, Hopkins is committed to educational programs that inspire a love for Oregon's historic timberlands and show the important role wood has played in human history for survival and cultural development.

SUSTAINABLE FOREST MANAGEMENT

(414) words, excluding headers, footers & captions

Ensuring a plentiful supply of future trees



Why did you cut these trees down?

Each forest landowner has their own set of specific goals for their land. Many try to find a balance between environmental and economic values.

Many small woodland owners choose clearcutting to harvest timber. Clearcutting is an efficient and economical way to harvest timber and creates an ideal site for growing the next generation of trees. These new forest clearings become important habitat for deer, elk, butterflies, bees, songbirds and other animals that thrive in areas of open sunlight.



"People often ask, 'Why did you cut these trees down?' While clearcutting might look unattractive, it's only temporary and there are many positive aspects to harvesting this way..."

— Ken Everett, Executive Director, Forests Forever, Inc.



Operated by
FORESTS FOREVER
INCORPORATED

Oregon is one of the best places in the world for growing trees, and timber from our forests helps meet society's demand for wood and paper products.

There are benefits for small woodland landowners who manage their forests wisely. These range from timber income, to the personal satisfaction of being surrounded by trees, wildlife and other natural beauty. In addition, the lives of all Oregonians are enriched by the jobs, products, wildlife habitat, clean water, and recreational opportunities resulting from healthy forests.

Managing forests in a way that sustains a continued flow of these benefits to all Oregonians is called **sustainable forest management**.

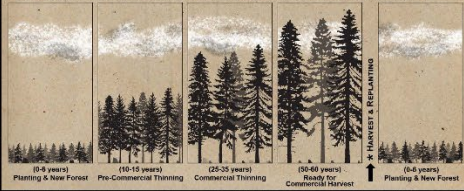


In 1971, Oregon became the first state in the nation to establish post-harvest replanting mandates. This guaranteed a continuous cycle of timber on private lands while safeguarding soil, air, fish and wildlife resources.

Today, an average of about **4** trees are planted for every **1** harvested.

A Fifty-Year Vision

Sustainable forest management requires a long-term perspective. There are distinct milestones within the life-cycle of a forest where periodic thinning, and other management efforts, can maximize forest health.



Hopkins' Small Woodland Ownership

In 1962, this 120-acre parcel of land was purchased by Howard and Margaret Hopkins to be used as a tree farm. After Howard's death in 1989, Margaret donated the land to Forests Forever, Inc. for use as a demonstration forest where the public could learn about forestry practices and enjoy the outdoors.

The young trees seen from this vantage point are the third rotation of tree crop on this site — planted in March of 2021.

By the year 2072, these fir and cedar trees will be ready for harvest, providing wood for lumber and other forest products. In the intermediate years, periodic thinning will provide additional space for these trees to grow larger.

Timber sales from these efforts help support Hopkins' operation and educational programs.



Did You Know...?

For thousands of years, Native Americans also managed the land, employing "culture burning" to maintain a healthy ecosystem which could meet their society's needs for hunting and foraging.

Managed by Forests Forever, Inc., Hopkins Demonstration Forest is committed to educational programs that inspire a love for Oregon's historic timberlands and show the important role our forests have played throughout human history. We hope you have enjoyed learning about how forests can be sustainably managed to ensure a bountiful supply of trees for generations to come.

GROWING A NEW FOREST

(436) words, excluding headers, footers & captions

Key Steps for Successful Reforestation

Lack of attention to any one step can result in costly reforestation failures.

A long-term perspective

Reforestation can be an expensive, labor-intensive process. It can take years to realize the fruit of one's efforts. Therefore, careful planning is critical to ensure future success.

1. Site Preparation

To ensure seedling survival it is important to properly prepare a site for planting. Certain types of weeds should be removed so they don't compete with seedlings for water and sunlight. It is also important to create ideal planting spots in areas of rich soil. Limbs and debris left over from logging operations is called "slash." A lot of slash can make replanting difficult, so it is common to gather it into piles and then remove or safely burn it prior to planting.



Hopkins forest slash, August 2020

Selecting Suitable Seedlings

To improve survivability, it is important to match tree seedlings to the environment they will be growing in. Nursery-grown seedlings are most commonly used and are available from many sources. When ordering seedlings, one will need to specify the quantity, desired species, stock type (size & age), elevation it will be planted, and other important characteristics. Consultation with a local forester in these decisions can be very helpful.



Matching the proper seedling to the site is important for survivability.

3. Planting

The best time for planting conifer seedlings is January through March as they are dormant and can withstand handling and transportation to the site. Planting typically takes place in a ten-foot grid pattern, however it is more important to select good planting spots (rich soil and free of weeds) than to space precisely. Protective devices may need to be placed around seedlings, or repellents used, to deter deer and elk from eating and damaging the young trees.



Careful handling, planting and protection of seedlings are important to ensure survivability.

Maintaining Young Seedlings

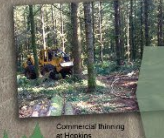
Maintenance is often required to ensure seedling survival and growth. An annual walk through the young forest can reveal whether seedlings are alive and thriving or if herbicide or removal measures are needed to prevent certain weeds from overtaking the seedlings in their competition for water and sunlight. Young trees may also need additional protection from animal damage. The first two years are critical, and retreatment may be necessary to ensure survival.



Scotch broom encroaching on a young Douglas fir.

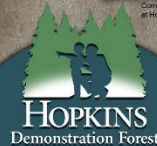
5. Periodic Thinning

As trees grow larger, they need more room to grow. Periodic thinning can be used to help alleviate overcrowding and ensure forest health. When thinning, forest operators remove slower-growing or defective trees to provide more space and sunlight for the remaining trees to grow. Available water and soil nutrients benefit those that remain, resulting in bigger, healthier trees in a shorter period of time.



Commercial thinning at Hopkins

Careful planning and attention to these key steps will ensure a successful reforestation process. **A healthy forest is your reward for a job well done!**



Operated by
FORESTS FOREVER
INCORPORATED

We hope you have enjoyed this brief overview of the important factors to consider when growing a new forest. If you are a small woodland owner or are interested in converting existing property into forestland, and would like more information about reforestation options, please contact the Oregon City branch of the OSU Extension Services or the Oregon Department of Forestry.

DIRECTOR'S NOMINATION FORM

**Oregon Forest Resources Institute
Nominee Registration**

Name: Ridolph Madeline Thompson
Last First MI

Address: 6840 SW winding Way
Street or Mailing Address

Conallis OR 97333
City State Zip

541-740-1135 _____
Cell Phone Home Phone

541-929-6849
Work Phone

mdthompson@peak.org
Email Address

Indicate last year in which harvest tax paid: 2022 under Thompson Tree Farm
(not applicable to Employee Rep. applicants) Name taxes filed under

I am qualified to be nominated for:

Class 1 X Class 2 _____ Class 3 _____
SWO _____ Employee Representative _____

CERTIFICATION:

I have read the classification description and eligibility requirements for the OFRI Board of Directors and certify that I am eligible to serve on the board. Misrepresentation may disqualify me as a board nominee.

[Signature] December 15, 2022
Signature in Full Date

Return your completed application pack by email or mail (email is preferred) by December 16, 2022. Please include a short biography.

Esmeralda Boies
Oregon Forestry Department
2600 State Street, Bldg. B
Salem, Oregon 97310
Esmeralda.Boies@oregon.gov

PRODUCER OR LANDOWNER ORGANIZATION VALIDATION

Instructions for Nomination to Oregon Forest Resources Institute Board of Directors:

Print or type name of nominee here: Madelaine Thompson Rudolph

Nominee

As a nomination requirement for the appointment to the board of the Oregon Forest Resources Institute, the State Forester needs certification of the nominee's membership in a producer's organization or an organization representing landowners who meet the requirements of ORS 526.610(4). This validation also affirms the nominee's "profound interest in the development of Oregon's forest products industry." Please complete the validation form below.

Definitions:

"Producer" means a producer of forest products and includes any person, partnership, association, corporation, cooperative or other business entity involved in growing, harvesting and processing of timber or timber products. "Producer" does not include landowners who meet the requirements of ORS 526.610(4).

"Landowner meeting requirements of ORS 526.610(4)" means an owner of between 100 and 2,000 acres of forestland and who has no direct financial interest in any forest products processing activity.

"Producer organization" means a bona fide organization, designated from time to time by the State Forester, that represents producers of timber or timber products, or organizations representing landowners who meet the requirements of ORS 526.610(4), a majority of whose members reside in Oregon and whose objectives include public policy participation in statewide issues affecting timber and the timber industry in Oregon. A bona fide organization is one which has a charter, by-laws, membership requirements and which conducts meetings on a regular basis. Producer organizations currently meeting this requirement include: American Forest Resources Council, Oregon Forest Industries Council, Oregon Small Woodlands Association, Associated Oregon Loggers, Southern Oregon Timber Industries Association, Douglas Timber Operators, Western Hardwood Association, Oregon Tree Farm System and Oregon Logging Conference.

VALIDATION

I attest the above-named nominee is a member in good standing with our organization and has demonstrated a profound interest in developing Oregon's forest products industry. I am a representative of a producer's or landowner's organization and have read the above instructions. I understand that any misrepresentation on my part may result in the nominee's disqualification for appointment to the board of the Oregon Forest Resources Institute.


Recommendation for appointment to Oregon Forest Resources Institute Board of Directors:

(Please write recommendation in space provided or attach additional page(s) if more space is needed.)

Name (print) CHRIS EDWARDS

Organization OREGON FOREST INDUSTRIES COUNCIL

Title PRESIDENT

Signature  Date 12/14/22
Organization Representative

BIO
Madeleine Thompson Rudolph
December 15, 2022

Growing up alongside her family's business, Madeleine Thompson Rudolph has been surrounded by the timber industry since a young age. In 2013 Madeleine earned her B.S. in Product Design from Stanford University's School of Engineering. Following graduation, she spent two years playing professional soccer in the National Women's Soccer League before returning to her hometown of Corvallis, Oregon to work for her family's timber business. The Thompson Timber companies own and operate tree farms and are involved in other forestry related practices. Madeleine manages the real estate assets and supports the day to day operations of Thompson Timber Company. She also serves as the President of East Fork Corporation, a commercial real estate company.

Since 2020, Madeleine has managed the Thompson Foundation whose mission supports forestry, education, and community wellness in Benton and Lincoln counties. She supports her community through her involvement on the boards of Good Samaritan Hospital Foundation, Old Mill Center for Children and Families, and Stanford Athletics' Buck/Cardinal Club. She also serves as a sub fund advisor for the Oregon Natural Resources Education Fund.

Madeleine enjoys skiing, hiking and spending time outside with her two young sons and husband.

DIRECTOR'S NOMINATION FORM

Oregon Forest Resources Institute Nominee Registration

Name: Giustina Mark L
Last First MI

Address: PO Box 989
Street or Mailing Address

Eugene OR 97440
City State Zip

541-914-1955 _____
Cell Phone Home Phone

541-345-2301
Work Phone

Mark@giustinaland.com
Email Address

Indicate last year in

which harvest tax paid: 2022 under Giustina Land & Timber Co. LLC
(not applicable to Employee Rep. applicants) Name taxes filed under

I am qualified to be nominated for:

Class 1 _____ Class 2 X Class 3 _____
SWO _____ Employee Representative _____

CERTIFICATION:

I have read the classification description and eligibility requirements for the OFRI Board of Directors and certify that I am eligible to serve on the board. Misrepresentation may disqualify me as a board nominee.

Mark Giustina 1/12/23
Signature in Full Date

Return your completed application pack by email or mail (email is preferred) as soon as possible. Please include a short biography.

Esmeralda Boies
Oregon Forestry Department
2600 State Street, Bldg. B
Salem, Oregon 97310
Esmeralda.Boies@oregon.gov

PRODUCER OR LANDOWNER ORGANIZATION VALIDATION

Instructions for Nomination to Oregon Forest Resources Institute Board of Directors:

Print or type name of nominee here: Mark Giustina

Nominee

As a nomination requirement for the appointment to the board of the Oregon Forest Resources Institute, the State Forester needs certification of the nominee's membership in a producer's organization or an organization representing landowners who meet the requirements of ORS 526.610(4). This validation also affirms the nominee's "profound interest in the development of Oregon's forest products industry." Please complete the validation form below.

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Recommendation for appointment to Oregon Forest Resources Institute Board of Directors:

(Please write recommendation in space provided or attach additional page(s) if more space is needed.)

It gives me great pleasure to recommend Mark Giustina, CEO of Giustina Land & Timber Co., for service as a director on the board for the Oregon Forest Resources Institute. Giustina Land & Timber Co. is a 4th generation, family-owned forest management company located in Eugene, Oregon. Their company practices long-term sustained yield forestry as an American Tree Farm System Certified Company and Sustainable Forestry Initiative® (SFI) program participant.

As CEO of Giustina Land & Timber Co, Mark understands the long-term nature and multi-generational approach to forestland management upon which the sector was developed here in Oregon. His company not only manages for the long-term but recognizes that different landowners have different management objectives – an important perspective to have represented on the OFRI board. Giustina Land & Timber was heavily impacted by the Labor Day fires of 2020 – another important perspective to have represented on the OFRI board.

As a person and a professional, Mark is dependable, approachable, and sees the big picture.

I am confident that OFRI, and the forest products sector more broadly, will be well served by adding Mark Giustina to the Board of Directors.

Name (print) Chris Edwards

Organization Oregon Forest Industries Council

Title President

Signature  Date January 13, 2023

Organization Representative

DIRECTOR'S NOMINATION FORM

**Oregon Forest Resources Institute
Nominee Registration**

Name: Rasmussen Kristin A
Last First MI

Address: 9600 SW Barnes Rd. Ste. 200
Street or Mailing Address

Portland OR 97225
City State Zip

202-412-3139 202-412-3139
Cell Phone Home Phone

503-203-6563
Work Phone

kristinrasmussen@hamptonlumber.com
Email Address

Indicate last year in which harvest tax paid: 2022 under
(not applicable to Employee Rep. applicants)

Agency Creek
 Hampton Tree Farms
 Mid-Valley Resources
Name taxes filed under

Hampton Resources

I am qualified to be nominated for:

Class 1 _____ Class 2 _____ Class 3 X
SWO _____ Employee Representative _____

CERTIFICATION:

I have read the classification description and eligibility requirements for the OFRI Board of Directors and certify that I am eligible to serve on the board. Misrepresentation may disqualify me as a board nominee.

Kristin Rasmussen 11-21-22
Signature in Full Date

Return your completed application pack by email or mail (email is preferred) by December 16, 2022. Please include a short biography.

Esmeralda Boies
Oregon Forestry Department
2600 State Street, Bldg. B
Salem, Oregon 97310
Esmeralda.Boies@oregon.gov

PRODUCER OR LANDOWNER ORGANIZATION VALIDATION

Instructions for Nomination to Oregon Forest Resources Institute Board of Directors:

Print or type name of nominee here: Kristin Rasmussen

Nominee

As a nomination requirement for the appointment to the board of the Oregon Forest Resources Institute, the State Forester needs certification of the nominee's membership in a producer's organization or an organization representing landowners who meet the requirements of ORS 526.610(4). This validation also affirms the nominee's "profound interest in the development of Oregon's forest products industry." Please complete the validation form below.

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Recommendation for appointment to Oregon Forest Resources Institute Board of Directors:

I strongly recommend Kristin Rasmussen for service on the OFRI Board of Directors. Having worked with Kristin for several years on matters affecting the forest products sector – specifically in the arena of policy and public affairs, I know her to be a thoughtful professional who has the big picture in mind. As an employee of Hampton Lumber, a vertically integrated owner of forestland and manufacturing facilities, she sees the big picture. As an Oregonian who grew up in the timber community of Toledo, OR she has a sense of the importance of the sector to rural communities. Kristin is a person of vision and professional integrity and I cannot recommend her for service on the OFRI board of directors strongly enough.

Name (print): Chris Edwards

Organization: Oregon Forest Industries Council

Title: President

Signature



Organization Representative

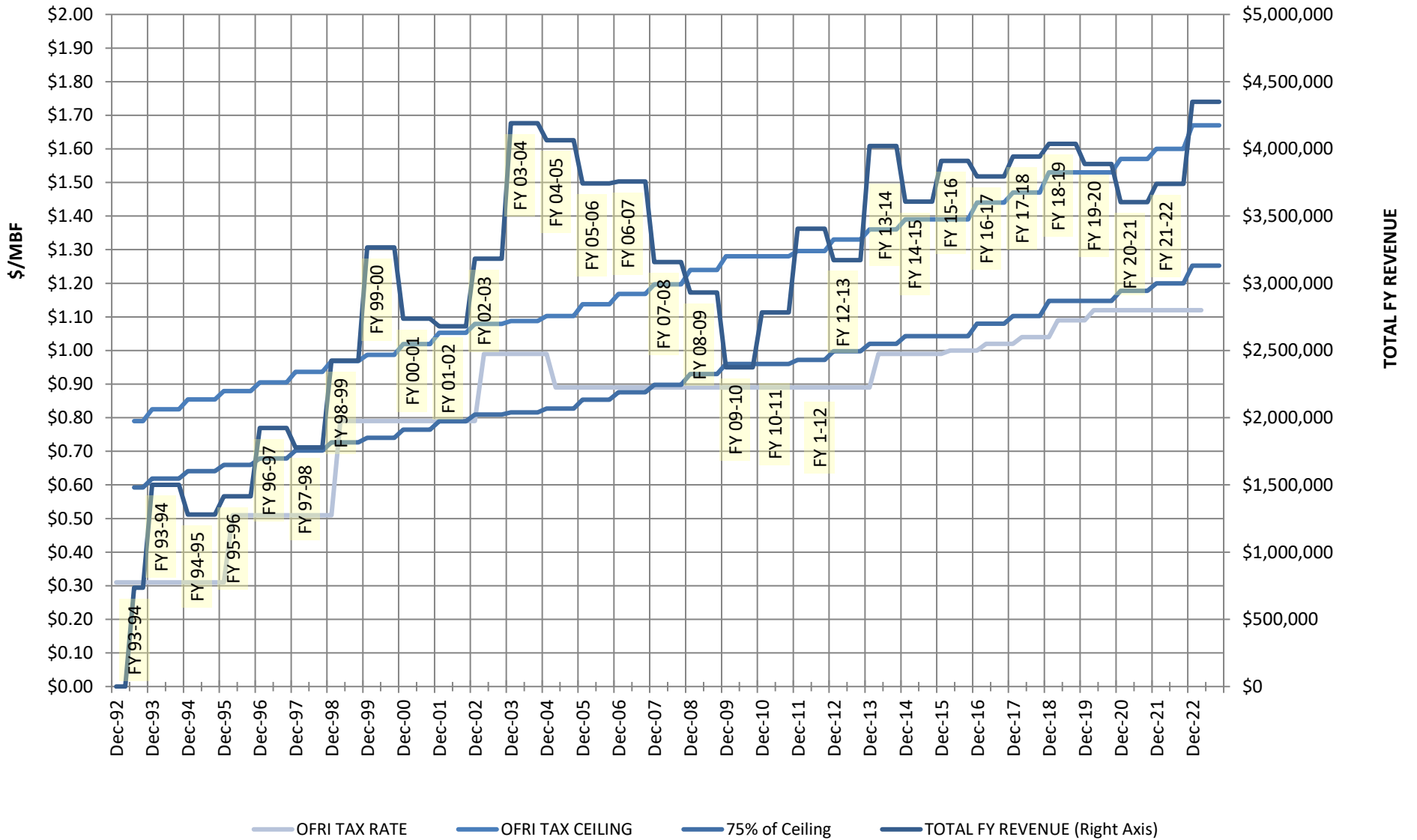
Date

12/15/22

**Fiscal Year 2022-23 and 2023-24
Forest Products Harvest Tax Projections**

Fiscal Year 2022-23 Projections						
Qtr	Timber Harvested	Tax Received by Dept. of Revenue	Payment Received by OFRI	Estimated Harvest Level	Rate	Budget
2022q2	January - March	April - June	August	1,310,893	\$ 1.12	\$ 1,468,200.37
2022q3	April - June	July - September	November	939,370	\$ 1.12	\$ 1,052,096.49
2022q4	July - September	October - December	February	1,020,000	\$ 1.12	\$ 1,142,400.00
2023q1	October - December	January - March	May	810,000	\$ 1.12	\$ 907,200.00
				4.08		\$ 4,569,896.86
<i>Note: actual FPHT received</i>						
Proposed Fiscal Year 2023-24						
Qtr	Timber Harvested	Tax Received by Dept. of Revenue	Payment Received by OFRI	Estimated Harvest Level	Rate	Budget
2023q2	January - March	April - June	August	911,000	\$ 1.12	\$ 1,020,320.00
2023q3	April - June	July - September	November	794,000	\$ 1.12	\$ 889,280.00
2023q4	July - September	October - December	February	995,000	\$ 1.12	\$ 1,114,400.00
2024q1	October - December	January - March	May	810,000	\$ 1.12	\$ 907,200.00
				3.510		\$ 3,931,200.00
no estimate to date						

OFRI TAX RATE AND CEILING HISTORY - 1992-2022



Western CPI used for COLA in FY 2023-24 budget

12/21	7.1%
1/22	7.7%
2/22	8.1%
3/22	8.7%
4/22	8.3%
5/22	8.3%
6/22	8.8%
7/22	8.3%
8/22	8.1%
9/22	8.3%
10/22	8.1%
11/22	7.1%
Average	8.075%

Oregon Forest Resources Institute Fiscal Year 2023-24 Planning

Revenue Assumptions

- Minimum beginning balance target of \$1,000,000.
- The FPHT tax for FY 23-24 will remain at \$1.12/mbf. Consider potential increases in the future, subject to approval by the OFRI board, to keep pace with inflation and position OFRI for continued effectiveness and financial stability.
- Assume average private statewide timber harvest the next two years stays constant:
 - FY 2023-24 3.51 bbf
 - FY 2024-25 3.51 bbf
- Based on private statewide timber harvest of 3.51 bbf, estimate that OFRI will receive \$3.931 million in annual revenue from the forest products harvest tax.

Oregon Forest Resources Institute Fiscal Year 2023-24 Planning

Expenditure Assumptions

- Base all personnel and programmatic spending on the long-term allocation goals set by the OFRI board to reflect OFRI’s mission, goals and Strategic Plan*:

<u>Program</u>	<u>Board Goal</u>	<u>Staff Recommended**</u>
Public Education	48.5%	42.5%
K-12 Education	23%	24%
Landowner Education	11%	16%
New Opportunities	5%	3.5%
Administration	12.5%	14.5%

* Allocations are somewhat fungible, depending on current year’s needs and opportunities.

**Data pulled from multiple worksheets and rounding causes total to be 100.5%.

- Budget approximately \$4.6 million in expenditures for FY 2023-24. In following years, plan to steadily ramp down these expenditures to ensure alignment with anticipated forest products harvest tax revenue.
- Due to expenditures related to the Private Forest Accord in proposed Fiscal Year 2023-24, the Fiscal Year 2024-25 budget expenditures will be reduced.
- Budget 8% for cost-of-living increases for all current staff beginning July 1, 2024.
- Fund public educational media at sufficiently high levels to purchase a robust statewide television buy in the three major media markets: Portland Metro, Eugene and Medford and satellite areas. Includes statewide Internet and streaming services such as Hulu, YouTube, Pandora, etc.
- Continue to fund social media marketing efforts, i.e., social media (e.g., Twitter, Facebook, Instagram), blogs, electronic newsletters, etc.

**OREGON FOREST RESOURCES INSTITUTE
PROPOSED FISCAL YEAR 2023-24 BUDGET**

	<u>APPROVED FY 2022-23</u>	<u>PROJECTED FY 2022-23</u>	<u>PROPOSED FY 2023-24</u>	<u>OVER/ (UNDER)</u>	<u>%</u>
<u>REVENUE</u>					
BEGINNING BALANCE JULY	\$ 2,916,787	\$ 2,681,244	\$ 2,531,748	\$ (385,039)	-13.20%
REVENUE - SALES/OTHER	\$ -	\$ -	\$ -	\$ -	
INTEREST	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
HARVEST TAX	\$ 4,036,480	\$ 4,440,600	\$ 3,931,200	\$ (105,280)	-2.61%
TOTAL REVENUE - CASH AVAILABLE	\$ 6,973,267	\$ 7,141,844	\$ 6,482,948	\$ (490,319)	-7.03%
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES:</u>					
SALARY & WAGES	\$ 978,253	\$ 910,083	\$ 1,042,161	\$ 63,908	6.53%
OTHER PERSONNEL EXPENSES	\$ 568,137	\$ 540,322	\$ 686,676	\$ 118,539	20.86%
TOTAL PERSONAL SERVICES	\$ 1,546,390	\$ 1,450,405	\$ 1,728,837	\$ 182,447	11.80%
<u>SERVICES AND SUPPLIES:</u>					
INSTATE TRAVEL	\$ 74,175	\$ 69,438	\$ 68,250	\$ (5,925)	-7.99%
OUT OF STATE TRAVEL	\$ 15,800	\$ 14,220	\$ 11,475	\$ (4,325)	-27.37%
OFFICE EXPENSES	\$ 29,958	\$ 25,858	\$ 31,858	\$ 1,900	6.34%
TELECOMMUNICATIONS	\$ 22,064	\$ 15,376	\$ 22,984	\$ 920	4.17%
GOVERNMENT SERVICE CHARGES	\$ 8,249	\$ 8,249	\$ 5,740	\$ (2,509)	-30.42%
PUBLICATIONS / EDUCATIONAL MEDIA	\$ 1,267,050	\$ 1,207,316	\$ 939,800	\$ (327,250)	-25.83%
PROFESSIONAL SERVICES	\$ 1,530,950	\$ 1,372,350	\$ 1,304,450	\$ (226,500)	-14.79%
LEGAL SERVICES	\$ 30,000	\$ 20,000	\$ 25,000	\$ (5,000)	-16.67%
EMPLOYEE TRAINING	\$ 2,750	\$ 2,750	\$ 1,250	\$ (1,500)	-54.55%
EMPLOYEE RECRUIT., WELLNESS & SAFETY	\$ 800	\$ 800	\$ -	\$ (800)	-100.00%
DUES AND SUBSCRIPTIONS	\$ 14,723	\$ 14,373	\$ 7,389	\$ (7,334)	-49.81%
FACILITIES RENTAL	\$ 126,131	\$ 131,431	\$ 128,750	\$ 2,619	2.08%
FACILITIES MAINTENANCE	\$ 500	\$ 250	\$ 500	\$ -	0.00%
AGENCY SERVICES AND SUPPLIES	\$ 328,250	\$ 263,352	\$ 313,050	\$ (15,200)	-4.63%
OTHER SERVICES AND SUPPLIES	\$ 4,500	\$ 4,000	\$ 5,000	\$ 500	11.11%
EXPENDABLE PROPERTY	\$ 20,520	\$ 9,928	\$ 8,900	\$ (11,620)	-56.63%
TOTAL SERVICES AND SUPPLIES	\$ 3,476,420	\$ 3,159,691	\$ 2,874,396	\$ (602,024)	-17.32%
GRAND TOTAL EXPENDITURES	\$ 5,022,810	\$ 4,610,096	\$ 4,603,233	\$ (419,577)	-8.35%
TOTAL REVENUE - CASH AVAILABLE	\$ 6,973,267	\$ 7,141,844	\$ 6,482,948	\$ (490,319)	-7.03%
TOTAL EXPENDITURES	\$ 5,022,810	\$ 4,610,096	\$ 4,603,233	\$ (419,577)	-8.35%
ENDING BALANCE	\$ 1,950,457	\$ 2,531,748	\$ 1,879,716	\$ (70,741)	-3.63%

**Oregon Forest Resources Institute
Program and Administrative Expenses
Proposed Fiscal Year 2023-24**

REVENUE

	Approved FY 22-23	Projected FY 22-23	Proposed FY 23-24
Beginning Balance as of July 1*	\$2,681,244	\$2,681,244	\$2,531,748
Revenue – Interest	\$20,000	\$20,000	\$20,000
Revenue – Other	\$0	\$0	\$0
Harvest Tax	\$4,036,480	\$4,440,600	\$3,931,200
Proposed budget based on statewide timber harvest of 3.6 BBF and a FPHT of \$1.12/MBF.			
Total Revenue - Cash Available	\$6,737,724	\$7,141,844	\$6,482,948

* Represents actual beginning balance as of July 1, 2022

EXPENDITURES

	Approved FY 22-23	Proposed FY 23-24	Variance
Public Education	\$1,761,900	\$1,297,650	-\$464,250
K-12 Teacher Education	\$724,450	\$703,350	-\$21,100
Landowner Education	\$435,200	\$462,500	\$27,300
New Opportunities	\$150,000	\$100,000	-\$50,000
Office Services	\$358,895	\$267,671	-\$94,224
Staff Travel	\$45,975	\$43,225	-\$2,750
Personnel	\$1,546,390	\$1,728,837	\$182,447
Total Expenditures	\$5,022,810	\$4,603,233	-\$422,577

SUMMARY

	Approved FY 22-23	Proposed FY 23-24	Variance
TOTAL REVENUE - CASH AVAILABLE	\$6,737,724	\$6,482,948	-\$254,776
TOTAL EXPENDITURES	\$5,022,810	\$4,603,233	-\$419,577
RESERVE FOR FOLLOWING FISCAL YEAR	\$1,714,914	\$1,879,715	\$164,801

	Approved FY 22-23	Proposed FY 23-24	Variance
PUBLIC EDUCATION			
Educational Media	\$ 1,324,500	\$ 985,000	\$ (339,500)
Production of two educational media spots to run in the fall of 2023 and spring of 2024 in multiple media markets, as well as on digital and streaming platforms. Includes agency fees and trade media. (These runs would be pared down 20% compared to FY 22-23.)			
Publications	\$ 143,300	\$ 165,550	\$ 22,250
Design and printing of two special reports, 2025 Forest Economic Report and FY 22-23 Annual Report. Proofreading of all OFRI materials.			
Videos/Timelapse	\$ 61,000	\$ 10,000	\$ (51,000)
Software, stock footage and video/audio services needed to produce videos to serve OFRI programs.			
Public Opinion Research	\$ 86,000	\$ 33,000	\$ (53,000)
Spring 2024 statewide post-ad tracking and consulting (none for fall 2023).			
Website Development	\$ 63,600	\$ 27,600	\$ (36,000)
Website maintenance.			
Sponsorships/Memberships	\$ 18,000	\$ 10,500	\$ (7,500)
Oregon Business Leadership Summit, Starker Lecture Series and #forestproud (NAFP) membership.			
Podcast	\$ 1,000	\$ -	\$ (1,000)
Equipment needed for podcast purchased in FY 22-23.			
Rediscovery Forest Public Interpretation	\$ 26,500	\$ 25,000	\$ (1,500)
New signage at the Rediscovery Forest and 2020 Labor Day fires interpretive signage.			
Forest Tours	\$ 21,500	\$ 21,500	\$ -
Estimated cost of OFRI board tour in fall 2024			
Rediscovery Forest Site Management	\$ 8,500	\$ 11,500	\$ 3,000
Supplies, site maintenance, tools, service contracts needed to execute long-term forest management plan.			
Landowner Signage	\$ 8,000	\$ 8,000	\$ -
Provide "Planted" landowner signage.			
Total Public Education	\$ 1,761,900	\$ 1,297,650	\$ (464,250)

	Approved FY 22-23	Proposed FY 23-24	Variance
K-12 TEACHER AND YOUTH EDUCATION			
Oregon Natural Resources Education Program (ONREP) Statewide program in collaboration with OSU Extension that provides professional development for K-12 teachers, helping them incorporate forestry and natural resources education in their classrooms.	\$ 246,600	\$ 246,600	\$ -
Statewide Classroom Program Statewide program that delivers a unique and effective classroom forestry education program for pre-kindergarten through eighth-grade students presented by trained facilitators. Administered by Oregon Women in Timber.	\$ 217,600	\$ 217,600	\$ -
Field Trip Transportation Reimbursement to school districts for students to attend forestry education programs at partner sites, including the Rediscovery Forest, and field programs provided by ODF, Port Blakely, Forests Today & Forever, Starker Forests, OSU and others.	\$ 95,000	\$ 95,000	\$ -
Rediscovery Forest K-12 Forestry Education Program Includes student journals and equipment for field use for the Oregon Garden Natural Resources Education Program sponsored by OFRI.	\$ 27,300	\$ 31,200	\$ 3,900
K-12 Teacher Professional Development OFRI-led professional development for high school natural resources teachers using OFRI forestry curriculum, includes workshops and tours. Includes substitute reimbursement for teachers to attend professional development workshops; travel. Also includes other OFRI-led professional development.	\$ 57,000	\$ 45,000	\$ (12,000)
Secondary Student Programs & Careers in Forestry Outreach Support for forest sector career initiatives.	\$ 7,450	\$ 6,950	\$ (500)
Publications Reprint and create new publications for distribution to K-12 teachers and students.	\$ 46,000	\$ 38,000	\$ (8,000)
K-12 Teacher Website Maintain LearnForests.org.	\$ 7,500	\$ 3,000	\$ (4,500)
Envirothon Continuation of statewide Envirothon, presented by OFRI.	\$ 20,000	\$ 20,000	\$ -
Total Teacher/Youth Education	\$ 724,450	\$ 703,350	\$ (21,100)

	Approved FY 22-23	Proposed FY 23-24	Variance
FOREST LANDOWNER EDUCATION			
Woodland Owner/Master Woodland Manager Agreement with OSU Forestry Extension to coordinate the Master Woodland Manager Program and provide forest management training and education to underserved audiences such as the Women Owning Woodlands Network.	\$ 120,000	\$ 120,000	\$ -
Forestry Extension Landowner Education Agreement with OSU Extension to support Tree Schools and provide new landowner education programs.	\$ 40,000	\$ 40,000	\$ -
Wildlife in Managed Forests Program Continuation of Wildlife in Managed Forests program.	\$ 55,000	\$ 56,000	\$ 1,000
Publications Miscellaneous reprints of landowner publications as needed.	\$ 130,000	\$ 154,500	\$ 24,500
Hopkins Educational Consortium Continues funding for Forests Forever, Inc. to support landowner education at Hopkins Demonstration Forest.	\$ 15,000	\$ 15,000	\$ -
OFRI Landowner Workshops Continues support for OSAF Annual Meeting, Family Forest Convention (OSWA & OTFS), WFCM Forest Vegetation Management Conference and Forestry Communications Workshop.	\$ 17,200	\$ 22,000	\$ 4,800
OSWA Landowner Workshops Maintains support for OSWA landowner workshops.	\$ 20,000	\$ 20,000	\$ -
Forest Landowner Database OFRI support to update and maintain forest landowner database by supporting users, maintaining website and updating data.	\$ 10,000	\$ 5,000	\$ (5,000)
Landowner Website Maintenance Maintains KnowYourForest.org content.	\$ 15,000	\$ 15,000	\$ -
Rediscovery Forest Landowner Education Program and contractor support for landowner classes at the OGRF for family forest landowners.	\$ 6,000	\$ 8,000	\$ 2,000
Display Booth Maintains presence at Tree School, OSWA, OSAF, The Wildlife Society, AOL, Western Forestry & Conservation Association and NCASI.	\$ 2,000	\$ 2,000	\$ -
Motor Pool Vehicle for Director of Forestry	\$ 5,000	\$ 5,000	\$ -
Total Landowner Education	\$ 435,200	\$ 462,500	\$ 27,300

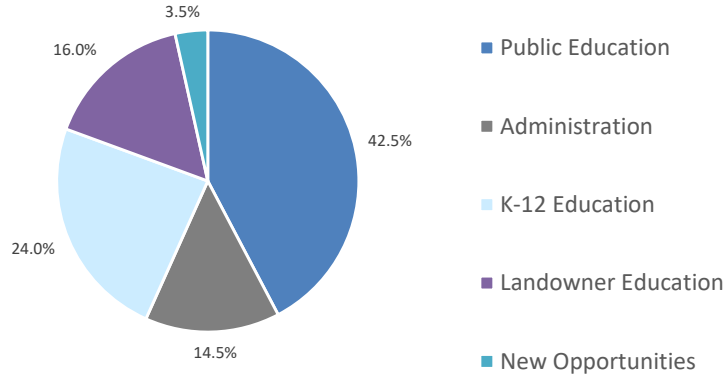
	Approved FY 22-23	Proposed FY 23-24	Variance
NEW OPPORTUNITIES			
To be designated	\$ 150,000	\$ 100,000	\$ (50,000)
Total New Opportunities	\$ 150,000	\$ 100,000	\$ (50,000)

	Approved FY 22-23	Proposed FY 23-24	Variance
PERSONNEL			
Salary & Wages	\$ 978,253	\$ 1,042,161	\$ 63,908
Base increase (8%). Percentage may be adjusted based on yearly average CPI in April.			
Other Personnel Expenses	\$ 568,137	\$ 686,676	\$ 118,539
Based on estimates for PERS and health care.			
Staff Travel	\$ 45,975	\$ 43,225	\$ (2,750)
Total Personnel	\$ 1,592,365	\$ 1,772,062	\$ 179,697

	Approved FY 22-23	Proposed FY 23-24	Variance
OFFICE SERVICES			
General Office	\$ 325,495	\$ 237,271	\$ (88,224)
Includes office lease, office supplies, utilities, government charges, office equipment, etc. Savings from audit implementation and strategic plan completed.			
Computer Support	\$ 22,400	\$ 17,400	\$ (5,000)
Contractor support for all computer equipment and server backup systems.			
ODF Support	\$ 5,500	\$ 6,000	\$ 500
Agreement with ODF for financial services.			
Motor Pool Vehicle for Executive Director	\$ 5,500	\$ 7,000	\$ (1,500)
Total Office Services	\$ 358,895	\$ 267,671	\$ (94,224)
Total Expenditures	\$ 5,022,810	\$ 4,603,233	\$ (422,577)

**OREGON FOREST RESOURCES INSTITUTE
Proposed Fiscal Year 2023-24**

Administration and Program Expenses as a Percentage of Overall Proposed 2023-24 Budget



	Public Education	K-12 Education	Landowner Education	New Opportunities	Administration
Strategic Plan Target	48.5%	23%	11%	5%	12.5%
FY 23-24 Budget	42.5%	24.0%	16.0%	3.5%	14.5%

FTE Allocation as a Percentage of Programs

Public Education		K-12 Education		Landowner Education		New Opportunities		Administration		
Admin	0.0%	Admin	0.0%	Admin	0.0%	Admin	0.0%	Admin	100.0%	
Jordan	80.0%	Jordan	5.0%	Jordan	10.0%	Jordan	5.0%	Jordan	0.0%	
LO Mgr	15.0%	LO Mgr	5.0%	LO Mgr	78.0%	LO Mgr	2.0%	LO Mgr	0.0%	
Kathy	3.0%	Kathy	3.0%	Kathy	3.0%	Kathy	0.0%	Kathy	91.0%	
Norie	0.0%	Norie	95.0%	Norie	0.0%	Norie	5.0%	Norie	0.0%	
Rikki	1.0%	Rikki	99.0%	Rikki	0.0%	Rikki	0.0%	Rikki	0.0%	
Jim	50.0%	Jim	5.0%	Jim	10.0%	Jim	10.0%	Jim	25.0%	
Inka	90.0%	Inka	4.0%	Inka	5.0%	Inka	1.0%	Inka	0.0%	
Julie	62.0%	Julie	3.0%	Julie	30.0%	Julie	5.0%	Julie	0.0%	
	3.01		2.19		1.36		0.28		2.16	9.000

DESCRIPTIONS

Public Education: Program and salary expenses, including other personnel expenses (OPE), to direct OFRI's educational media, prepare publications, conduct public opinion research and sponsor or co-sponsor conferences, and workshops and public presentations on forest-related topics. Also includes monitoring news coverage of the forest sector, building and maintaining relationships with the press, sending out news releases, meeting with editorial boards, writing OpEds; and writing, distributing and marketing OFRI's electronic newsletters, blogs and social media. Finally, sponsor and support outreach education through public tours and interpretive signage, as well as to manage forestry exhibits and the Oregon Garden Rediscovery Forest.

K-12 Education: Program and salary expenses, including OPE, to build understanding and support among teachers to teach students about forests, forestry and forest management. The program includes workshops for teachers on natural resources topics and programs for K-12 students at the Rediscovery Forest, and transportation support for field trips at partner facilities. Produces grade-specific student materials. OFRI also conducts statewide forest careers outreach to high school students, teachers and adults.

Landowner Education: Program and salary expenses, including OPE, to provide training to forest landowners and managers through support for programs such as OSU Forestry Extension Master Woodland Manager program, and workshops and development of educational tools.

New Opportunities: Program and salary expenses, including OPE, to fund new opportunities, which support various one-time projects.

Administration: Expenses incurred in controlling and directing the organization that are not directly identifiable with program expenses.

Scenario 1

3%

Working Assumptions

1. Annual 3% budget increase
2. \$1,000,000 ending balance target
3. FPHT levels:
 - FY 22-23: 3.72bbf @ \$1.12/mbf
 - FY 23-24: 3.51bbf @ \$1.12/mbf
 - FY 24-25: 3.51bbf @ \$1.12/mbf

2020-21 ACTUAL

		ACTUAL	BUDGET
Actual beginning balance - July 1, 2020	\$1,580,344		
Interest	\$19,023		
Grant revenue	\$52,151		
Other revenue	\$3,643		
FPHT based on 3.19bbf @ \$1.12/mbf	\$3,603,311		
Subtotal	<u>\$5,258,472</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,104,038</u>		
TOTAL ACTUAL EXPENSES	\$2,754,434	61%	\$4,484,388

2021-22 ACTUAL

Actual beginning balance - July 1, 2021	\$2,504,037		
Interest	\$21,357		
Grant revenue	\$121,440		
Other revenue	\$701		
FPHT based on 3.34bbf @ \$1.12/mbf	\$3,739,625		
Subtotal	<u>\$6,387,160</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,281,244</u>		
TOTAL ACTUAL EXPENSES	\$3,705,916	78%	\$4,756,307

2022-23

Actual beginning balance - July 1, 2022	\$2,681,244		
Interest	\$20,000		
FPHT based on 3.96bbf @ \$1.12/mbf	\$4,440,680		
Subtotal	<u>\$7,141,924</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,131,828</u>		
PROJECTED EXPENSES	\$4,610,096	\$4,610,096 <i>projected</i>	\$4,610,096

2023-24

Beginning balance - July 1, 2023	\$2,531,828		
Interest	\$20,000		
FPHT based on 3.51bbf @ \$1.12/mbf	\$3,931,200		
Subtotal	<u>\$6,483,028</u>		
Projected budget	<u>\$4,603,233</u>	\$4,603,233	\$ 4,603,233
PROJECTED ENDING BALANCE	\$1,879,795		

2024-25

Beginning balance - July 1, 2024	\$1,879,795		
Interest	\$20,000		
FPHT based on 3.51bbf @ \$1.12/mbf	\$3,931,200		
Subtotal	<u>\$5,830,995</u>		
Projected budget	<u>\$4,741,330</u>	\$4,741,330	\$4,741,330
PROJECTED ENDING BALANCE	\$1,089,665		

2025-26

Beginning balance - July 1, 2025	\$1,089,665		
Interest	\$20,000		
FPHT based on 3.51bbf @ \$1.12/mbf	\$3,931,200		
Subtotal	<u>\$5,040,865</u>		
Projected budget	<u>\$4,883,570</u>	\$4,883,570	\$4,883,570
PROJECTED ENDING BALANCE	\$157,295		

Scenario 2

3%

Working Assumptions

1. Annual 3% budget increase
2. \$1,000,000 ending balance target
3. FPHT levels:
 - FY 22-23: 3.72bbf @ \$1.12/mbf
 - FY 23-24: 3.51bbf @ \$1.12/mbf
 - FY 24-25: 3.51bbf @ \$1.17/mbf

2020-21 ACTUAL

		ACTUAL	BUDGET
Actual beginning balance - July 1, 2020	\$1,580,344		
Interest	\$19,023		
Grant revenue	\$52,151		
Other revenue	\$3,643		
FPHT based on 3.19bbf @ \$1.12/mbf	\$3,603,311		
Subtotal	<u>\$5,258,472</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,104,038</u>		
TOTAL ACTUAL EXPENSES	\$2,754,434	61%	\$4,484,388

2021-22 ACTUAL

Actual beginning balance - July 1, 2021	\$2,504,037		
Interest	\$21,357		
Grant revenue	\$121,440		
Other revenue	\$701		
FPHT based on 3.34bbf @ \$1.12/mbf	\$3,739,625		
Subtotal	<u>\$6,387,160</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,281,244</u>		
TOTAL ACTUAL EXPENSES	\$3,705,916	78%	\$4,756,307

2022-23

Actual beginning balance - July 1, 2022	\$2,681,244		
Interest	\$20,000		
FPHT based on 3.96bbf @ \$1.12/mbf	\$4,440,680		
Subtotal	<u>\$7,141,924</u>		
Less beginning cash for next fiscal	-\$400,000		
Less reserve fund	<u>-\$2,131,828</u>		
PROJECTED EXPENSES	\$4,610,096	\$4,610,096 <i>projected</i>	\$4,610,096

2023-24

Beginning balance - July 1, 2023	\$2,531,828		
Interest	\$20,000		
FPHT based on 2.633bbf @ \$1.12/mbf	\$2,948,960		
FPHT based on .8775bbf @ \$1.17/mbf	\$1,026,675		
Subtotal	<u>\$6,527,463</u>		
Projected budget	<u>\$4,603,233</u>	\$4,603,233	\$ 4,603,233
PROJECTED ENDING BALANCE	\$1,924,230		

2024-25

Beginning balance - July 1, 2024	\$1,924,230		
Interest	\$20,000		
FPHT based on 3.51bbf @ \$1.17/mbf	\$4,106,700		
Subtotal	<u>\$6,050,930</u>		
Projected budget	<u>\$4,741,330</u>	\$4,741,330	\$4,741,330
PROJECTED ENDING BALANCE	\$1,309,600		

2025-26

Beginning balance - July 1, 2025	\$1,309,600		
Interest	\$20,000		
FPHT based on 3.51bbf @ \$1.17/mbf	\$4,106,700		
Subtotal	<u>\$5,436,300</u>		
Projected budget	<u>\$4,883,570</u>	\$4,883,570	\$4,883,570
PROJECTED ENDING BALANCE	\$552,730		

OREGON FOREST RESOURCES INSTITUTE

Working Group Appointments for Calendar Year 2023

Principles:

- Strive to have one member from every class on the budget and nominations working groups
- Three to four board members per working group is adequate; more members can come from outside the board
- The chair or immediate past chair should serve on nominations
- The chair and/or vice chair should serve on budget
- With 18-24 possibilities and only 14 members, including the ODF rep, there is a need for each Board member to serve on at least two working groups

Board Member/Class		Budget	Nominations	Public Ed	K-12	Landowner
Abraham, Kyle	ODF		X			X
Anderson, Jerry	III	X	X			
Beathe, Jennifer	II			X	X	
Betts, Paul	II	X				X
Culbertson, Gordon	SWO			X		X
DeLuca, Tom	OSU				X	X
Elliott, Kris	Public			X	X	
Giustina, Mark	II	X	X			
Hicks, Mike	Labor			X	X	
Hitner, Garren	I			X	X	
Newton, Dan	I	X				X
Rasmussen, Kristin	III		X	X		
Thompson, Madeleine	I		X			X
Trenholm, Brian	III	X			X	

OFRI Messaging Strategy – Spring 2024 Campaign

Draft for Review | 01/19/23

Situation

Oregonians love forests and the habitat they provide. Even so, the management of timber-producing forests in Oregon is a mystery to most people who enjoy them for their beauty, recreation and health benefits. They may occasionally see clearcuts, pass logging trucks and even witness devastation from wildfires. It's not nearly as easy to see all the work done by private landowners and forest sector employees to keep Oregon's forests healthy, productive and sustainable. Moreover, the line between private and federal forest lands is often conflated and people don't know the difference.

Opportunity

There is a continued need for more statewide awareness of forest management practices and laws, including timing of replanting, species selection and more. Our 2022 spring educational campaign focused on replanting and telling the story of how, here in Oregon, three trees are planted for every one harvested. But there is more to the story that connects the team effort of active forest management with healthy forests for the future. The next leg of this campaign can offer more reasons why the two go hand-in-hand. Reforestation is our gateway to that story.

By creating messages that are authentic, positive, and embrace our collective values, we can continue to help the public learn more about the benefits of reforestation.

Challenge

Research shows that long-time Oregonians know trees are planted when we harvest, but as more people continue to move here from out of state, there is an increased need to share this story¹. The challenge is to reach, educate and engage people across the state – urban, suburban and rural – so they understand that Oregon's working forests are continually replanted to provide lasting benefits for all of us.

Goal

We aim to further convey how and why Oregon's forests are actively being taken care of through sustainable forest management practices – including, first and foremost, reforestation.

OFRI's Mission

The Oregon Forest Resources Institute supports and enhances Oregon's forest products industry by advancing public understanding of forests, forest management and forest products.

Guiding Strategies

Focus on reforestation as a shared value. We replant to keep Oregon's forests thriving – and providing benefits – for generations to come.

¹ Public opinion surveys with DHM in 2019 and 2020 show that 66% and 72% of Oregonians knew that Oregon laws requires forest landowners to replant trees after harvest.

Make the connection between sustainable forest management, renewable building products and a healthy future for Oregon’s forests.

Be inclusive, rather than authoritative. Use the collective *we* instead of *you* whenever possible and engage with a welcoming, approachable voice.

Keep it simple. Avoid mixing messages for maximum clarity and retention. Leave them with one strong takeaway.

Invite them in. Encourage our audience to visit our website to find out more.

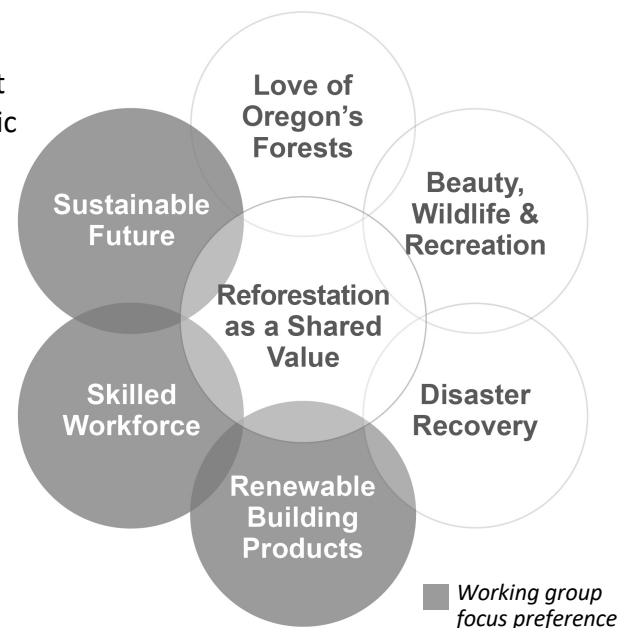
Main Message

Oregon loves its forests – that’s why we make reforestation a priority. This gives Oregonians more than just trees. It’s about maintaining healthy forests for the future, supporting renewable building products and sustaining environmental benefits for generations to come.

The Story

Here in Oregon, we love our forests. They’re an important renewable resource, our pride and joy – providing majestic views, habitat for wildlife and endless opportunities for recreation. They also provide renewable building products, making Oregon a leader in an industry that plays a key role in the climate solution.

Maintaining the health of our private forests means continually planting trees. That’s why, for every one tree harvested, more than three new trees are planted in its place – totaling more than 40 million every year. And it’s one of the many measures taken to heart by landowners who love these forests as much as we do.



Supporting Messages/Proof Points

- Three trees are planted for every tree harvested, adding up to more than 40 million a year.
- Replanting makes timber a renewable major building product.
- Private landowners plant a variety of species, balancing which trees thrive best on their land.
- Replanting after natural disasters can help forests recover faster.
- Healthy seedlings start with collecting healthy seeds from healthy trees.
- Replanting depends on the nursery, where skilled growers create strong, healthy seedlings that will become the future of Oregon’s forests.
- It takes a skilled team to grow, manage and keep every forest thriving.
- Reforestation is not only good forestry, it’s state law.
- We’re all working together to keep Oregon’s forests healthy and thriving for future generations.
- Replanting today helps support Oregon communities in the future.